**SINGLE WINDOW COUNTER**

**CHECK LIST FOR THE SOLID WASTE CLEARENCE CERTIFICATES**

Date : Time :

| | Yes | No |
|---|---|---|
| 1. Standard request letter (01 copy) | | |
| 2. Application form | | |
| 3. Two copies of proposed building plans, section, Location of bins. (A 1 – Size Drawings 02 sets of copys) | | |
| 4. The access road to the final chamber to be marked in the drawing with the Section of floor. | | |
| 5. The clear height of the floor. (Minimum 13’0”) | | |
| 6. Out side parking details marked in the site plan. | | |
| 7. Parking (28’x10’) and turning space of compactor trucks. | | |
| 8. Final collection chamber details. (Bin allocation / Dimension / AC and Tiled) | | |
| 9. Relevant Names / Signatures. (Proposal Writer / Architecture / Owner) | | |

**Applicant :** **Name** **Signature**

**Checked by:** **Name** **Signature**