



<i>Office use only</i>	
No	
Date	

Registering Property Single Window Counter Service Request Form
Colombo Municipal Council

Please select the service/services you require:

Registering Property Certificates / Services

#	Institution	Certificate /Clearance	Service	Preference
1.	Colombo Municipal Council	Ownership Certificate	Existing New	<input type="checkbox"/> <input type="checkbox"/>
		Street Line	Existing	<input type="checkbox"/>
		Non-Vesting	Current	<input type="checkbox"/>
2.	Registrar General Department – Land Registry	Deed Registration	Ordinary One-Day	<input type="checkbox"/>
3.	Western Province Revenue Department	Stamp Duty Opinion		<input type="checkbox"/>
4.	The Surveyor’s Institute of Sri Lanka	Obtaining Survey Plan	Assistance Required	<input type="checkbox"/>

Construction Permit Certificates / Clearances

#	Institution	Certificate /Clearance	Service	Preference
1.	Colombo Municipal Council	Solid Waste Clearance Certificate	New	<input type="checkbox"/>
		Fire Clearance Certificate	New	<input type="checkbox"/>
		Sewerage & Strom Water Clearance Certificate	New	<input type="checkbox"/>

Do you need the ownership transfer and new ownership certificate to be couriered when you do the deed registration?

If the ownership has not been changed, existing Ownership, Street Line and Non-Vesting Certificates can be used for applying the Construction Permit

(Only if the Survey Plan, Deed and Ownership have been changed, it is required to obtain new certificates)

Customer Signature :
Customer Mobile No :