



COLOMBO MUNICIPAL COUNCIL

Final Day for the Payment of Assessment Tax for the 4th Quarter of 2021 and obtaining a rebate of 5% for the First Quarter of 2022 and a rebate of 10% for all Four Quarters of 2022 after paying the full amount of the Assessment Tax as a Lumpsum.

04th Quarter of 2021

1. Assessment Tax to be paid for the 4th Quarter of 2021 should be paid to this Office at or before 31st December 2021.
2. For the payments of 4th Quarter 2021 made after 13.12.2021, in respect of residential properties and barren lands, 15% warrant charges of the Assessment Tax value of the Quarter and 20% for the other properties will be levied.

All the Quarters of 2022 / 01st Quarter of 2022

3. For the payments made at or before 31st January 2022 for all the Quarters of 2022, a rebate of 10% of the total Assessment Tax value will be offered.
4. For the payments made at or before 31st January 2022 for the 01st Quarter of 2022, a rebate of 5% of the Assessment Tax value will be offered.

Mode of payment of Assessment Tax

5. Assessment Tax Counters and Shroff Counters at Municipal Premises are open on all official working days of the week and on Saturdays except Govt. Holidays falling on Saturdays from **8.30 a.m. to 4.00 p.m.**, facilities are given to make **Cash, Cheque, Credit Card payments at the Shroff Counters.**
6. Assessment Tax can be paid through Bank of Ceylon and People's Bank Branches within Colombo City Limits (except Town Hall Branch) and the payments should be made only on the Specimen Forms made available to the Banks by the Municipal Council. Due to not utilizing the prescribed Specimen Form and not filling all the details mentioned therein money may not be credited to the account properly and for such lapses Municipal Council is not responsible.
7. Facilities are made available to pay Assessment Tax through the Official Website of the Colombo Municipal Council www.colombo.mc.lk online free of charge.
8. Facilities have been arranged to make the Assessment Tax payments at the Assessment Tax Counters and Shroff Counters at the following Office belonging to the Colombo Municipal Council on all official working days of the week from **9.00 a.m. to 3.00 p.m.**

I District Office, No. 4, Robert Gunawardana Mawatha, Kirulapona.

9. Assessment Tax Payers who possess a Commercial Bank Account has the facility of making the Assessment Tax payments to the Municipal Council through Internet.

Following matters should be taken into account when Assessment Tax payments are made through cheque payments.

10. Cheques should be drawn in favour of "**Municipal Treasurer, Colombo Municipal Council**" and crossed as 'Account Payee'.
11. **Reverse of each Cheque**
 - A Assessment Tax No :
 - B Name and Address of the Tax Payer :
 - C No of the Property, Street, Ward :
 - D Mention the Quarter for which the payment is made :
12. Official receipt will be issued only after realization of the cheque.

Other matters

13. Cheques forwarded by post and payments made through Bank Standing Orders should be submitted to be received at this office at or before prescribed date mentioned in above No. 1, 3 and 4, addressed to **Municipal Treasurer, Municipal Treasury Department, Colombo Municipal Council, P.O. Box 108, Town Hall, Colombo 07.**
14. Enquiries on Assessment Tax payments

Telephone Nos. : 011-2693136, 011-4360847 Accountant - Assessment

E-Mail : acc02@colombo.mc.gov.lk, acc07@colombo.mc.gov.lk

Website : www.colombo.mc.gov.lk

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Municipal Commissioner

Colombo Municipal Council