



COLOMBO MUNICIPAL COUNCIL INVITATION FOR BID FOR (IFB) LEASING OUT OF OPERATION AND MANAGEMENT OF ROAD SIDE PARKING FEE COLLECTION WITHIN THE SELECTED AREAS IN COLOMBO STAGE - XVIII

Municipal Commissioner of Colombo Municipal Council invites sealed bids for the Leasing out of Operation and Management of Road side Parking fee collection within the selected areas in Colombo stage - xviii as above Bid Number from Contractors having remarkable experience in this type of work with Business Registration Certificate.

Bidding document (Original & Duplicate) could be obtained by two methods.

- 1) Download from the CMC website (www.colombo.mc.gov.lk).
 - iii. Non-refundable bidding document fee of Rs.5,400/- for the bid can be paid by following method.
 - c) Any People's Bank branch to credit People's Bank, Town Hall branch, Account No: 167-1-001-6-3169425.
 - d) Payment counters of following Municipal premises of Colombo city limit from 9.00 a.m. to 3.00 p.m. on week days.
 - District Office 04, No: 147, High Level Road, Kirulapone, Colombo 06.
 - Drainage & Water Supply Division, Maligakanda, Colombo 10.
 - iv. It is mandatory to attach the receipt / slip with the bidding document.
- 2) Collect from Town Hall Premises.
 - ii) Bidding document could be obtained from the office of Project Management Division of Municipal Engineers' Department, Municipal Council, Town Hall, Colombo 07 on submission of a written request during working days from 9.00 a.m. to 3.00 p.m. till 22/04/2021, upon payment of nonrefundable bidding document fee of Rs. 5,400/- for the Bid to the Shroff counters of Town Hall Premises.

Bidding documents will not be available on the website/issued after 3.00 p.m. on 22/04/2021.

Every bidder should produce valid documents to prove the CIDA Grade at the time of collecting tender documents (if applicable). Bids shall be submitted only on the forms available for this purpose. Bidding documents will be issued only on a letter of request submitted on a business letter head on payment. Bidding documents may be inspected free of charge at the Project Management Division of Municipal Engineer's Department.

Value of unconditional on demand Bid security should not be less than 2% of the total Bid price without taxes shown in the price schedules and should be valid till 210 days from the date of closing Bids. Bid Security shall be valid till 18/11/2021. Offer should be valid till 19/10/2021.





ORIGINAL

Duly filled sealed bidding documents in original with duplicate should be deposited in the Tender box (Bid box) kept at the Municipal Secretary's Department, Town Hall, Colombo 07 on or before 10.00 a.m. on 23/04/2021.

Bids will be closed at 10.00 a.m. on 23/04/2021 and Bids received after closing time will be rejected and bids will be opened immediately after closing time. If this day is declared as a Public Holiday, Bids will be closed at 10.00 hrs. on the following working day. Authorized representatives of the bidders are allowed to be present at the opening. Clarification (if any) shall be sought from the Dir. Engineering (Drainage) on Tel: 0112674809

Detailed invitation for bids will be issued with the bidding documents. Please Refer Circular Number PCA/13278 Of Department of the Registrar of Companies attached with the bidding documents.

ROSHANIE DISSANAYAKE - ATTORNEY AT LAW, MUNICIPAL COMMISSIONER, COLOMBO MUNICIPAL COUNCIL.





Tender Document for

LEASING OUT OF OPERATION AND MANAGEMENT OF ROAD SIDE PARKING FEE COLLECTION IN THE CITY OF COLOMBO – STAGE XVIII

Colombo Municipal Council Municipal Engineers' Department Traffic Division Town hall Colombo 07. 

LEASING OUT OF OPERATION AND MANAGEMENT OF ROAD SIDE PARKING FEE COLLECTION IN THE CITY OF COLOMBO – STAGE XVIII

CONDITIONS OF CONTRACT

Section 1

1. Scope

The selected bidder shall operate and manage road side vehicle parking lots listed by Colombo Municipal Council within the selected area in the city of Colombo.

2. Location

The list of locations of road side vehicle parking is attached in Annexure 1 and the drawings of some locations are also attached along with bidding documents. The standard size of each parking lot is 2.4m*5.4m in parallel parking and 2.4m*4.8m in perpendicular parking & angular parking arrangements. The no of parking slots given in Annex 1 may vary due to various restraints. Some of parking slots have been reserved to Member of Municipal Council for the usage of their vehicles and banks for the usage cash transit vehicles. These details are also given in Annex 1. The monthly parking fee of Rs.10,000/- can be collected only from the bank reservation and no parking fee collection can be done from MMC reservation. The no of such reservations are given in Annex 1. Therefore, the Bidder should carry out their assessment on the no of available slots for parking in each location prior to bidding. The Bid rate will not be revised later due to such foreseeable restraints at the bidding stage.

The no of parking slots in the Contract may cancel fully or partly due to unforeseeable reasons at the time of Bidding. In such occurrence, Colombo Municipal Council has the right to cancel parking slots in the Contract fully or partially or to provide alternative parking in similar nature if possible.

3. Contract Period & Commencement Date of the Contract

The commencement date of the contract is 01 July 2021 and contract duration is 24 months. Completion date of the contract is 30 June 2023. However, the Council has a right to change the commencement date and contract duration without changing the completion date. In such situations, the Municipal Commissioner of the Colombo Municipal Council has the right to fix the any date after 7 days from the date of Letter of Acceptance as the commencement date for each location.



4. Rental payable to Colombo Municipal Council

Selected bidder shall pay rental fee to Colombo Municipal Council as a lump sum for allocating parking lots for the purpose of operation and management. Rental shall be paid monthly on or before the end of the month.

An additional sum equivalent to 2% of per rent shall be charged for late payments. If the rentals due along with the surcharges, and other receivables to the Council is equal or higher than amount of Monthly Rental of two months, the Municipal Commissioner of the Colombo Municipal Council reserves the right to terminate the contract, without giving any notice.

The number of parking lots or parking locations can vary time to time due to the unforeseen site conditions at the time of Bidding. In such occasions the rental payable to CMC will be calculated based on pro-rata basis.

The currency applicable will be Sri Lankan Rupees.

The Contractor shall not charge a fee from the vehicle registered under the Colombo Municipal Council and from the Vehicles used by the Honourable Members of Colombo Municipal Council.

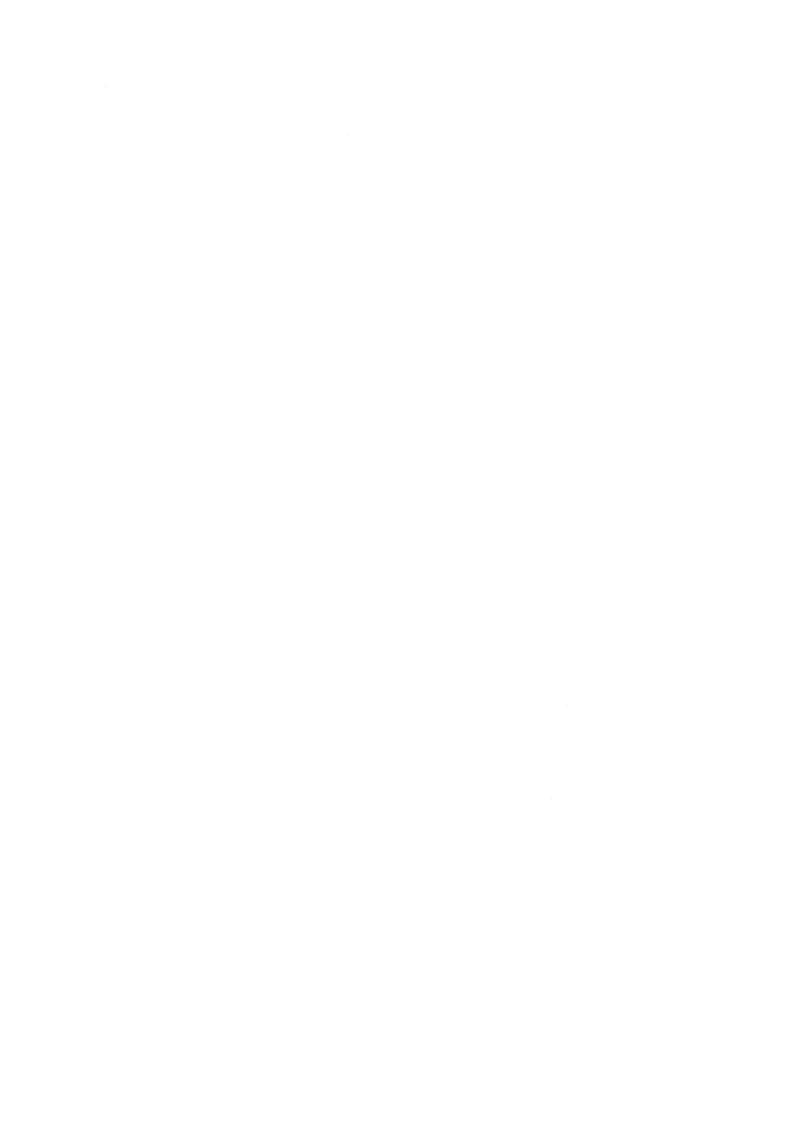
5. Parking rates & tickets

The Council shall fix parking fees for different type of vehicles. A ticket shall be issued to driver of the vehicle clearly displaying the vehicle type, fee, parking duration, rate, vehicle number etc.

Parking rates shall be as follows.

For Cars and Vans Rs 50.00 / hr/vehicle	
For Buses and Lorries Rs. 70.00/ hr /vehicle	
For Motor bicycles Rs. 20.00 /hr/vehicle	
For Three-Wheelers Rs. 20.00/hr/vehicle	
school bus Rs 1,000.00 per month/vehicle	9
school van Rs. 600.00 per month/vehicle	
Office Transport Bus Rs. 2,000.00 per month/vehicl	e
Office Transport van Rs. 1,200.00 per month/vehicl	

The approximate no of school vans & busses in the parking locations are given in the Annex 1. But it may vary time to time and Bidder should take the risk of such changes at the time of Bidding.



The Colombo Municipal Council can change parking rates at any time of the Contract period and rental payable to the Employer will be adjusted on pro rata basis by considering the average vehicle composition at the time of tariff change.

6. Performance security

Selected bidder shall provide a performance security worth of 04 months rental (rental for 04 months including taxes) which will be valid for six (06) months beyond the contract period. This security should be an unconditioned (on demand) bank guarantee from a reputed bank in Sri-Lanka, addressed to Municipal Commissioner. However if the selected Bidder is unable to submit a performance security valid for full period mentioned above, he has the option of submitting performance security initially for one year period & extending it periodically up to that period in 7 working days prior to the validity of the previous security.

The performance security shall be forfeited for violation of condition in the agreement prior to terminate the contract. The performance security shall be submitted within 14 days from the Letter of Acceptance or before commencement date of the operation which date comes first. Failure of the bidder to submit it within the time frame specified shall be cause for the annulment of the award. CMC may then award the contract to another bidder as may be decided by the Council and Council has the right to forfeit the bid securities without any further notice.

7. Award of Contract

Successful bidder will be selected on an evaluation done by the technical evaluation committee appointed by the Municipal Commissioner.

The award of the contract will be based on the following,

- (a) Agreed guaranteed rental for parking
- (b) Background / experience of bidder (Supported by documentary evidence)
- (c) Operational aspects experience and detail of staff that will be responsible for operating this contract, sub contractors etc.
- (d) Arrangement with regard to the management and operation of Parking lots.

8. Execution of the Contract

Colombo Municipal Council will then issue a Letter of Acceptance that will contain the basic terms and condition of the contract. On the acceptance of the Letter of Acceptance and fulfillment of all the requirements, the successful bidder will enter in to a contract with the Colombo Municipal Council.



9. Signing of the Agreement

The successful bidder should enter into a contract by signing the agreement within 56 days from the date of Letter of Acceptance. Failure of the bidder to enter in to such a written contract within the stipulated time shall be cause for the annulment of the award. The CMC may then award the contract to another bidder as may be decided by the Council. The successful bidder should have the legal fee related to the signing of the Agreement specified by the Legal Department of the Colombo Municipal Council.

10. Contractor's Obligation

Selected Bidder shall manage the parking of vehicles in the specified area without any traffic disturbance to the public.

Employees of selected bidder who are engaged in parking management should wear uniforms during working hours for easy identification by public and the client. Discipline of the management team should ensure the dignity of the Colombo Municipal council.

A Parking ticket shall be issued to the driver of the vehicle clearly displaying the parking rate, arrival time, departure time, vehicle no.etc. as per the format given by the Colombo Municipal Council. The selected Bidder will not be allowed to collect the parking charges without issuing a ticket, and the breach of this condition may be caused to terminate the contract.

Collection of all charges levied in respect of usage of parking slots is the sole responsibility of the selected bidder and the council shall not take any responsibility for such collection or any defaulted payments under any circumstances whatsoever.

Contractor should allow provisions for such incidences when bidding prices for locations.

The demarcation of parking slots will be carried out by CMC. The board mentioning parking charges & name of the parking operator has to be installed in the parking location. The sticker for the board has to be supplied by the selected operator and fabrication and installation of the board shall be carried out by CMC. The board has to be displayed in all three languages and the sticker shall be prepared as per the guidance given by CMC and prior approval for artwork shall be obtained from CMC before the printing. The operator shall be responsible for protecting the board throughout the entire contract period.

The council will not be responsible for any public complaints on vehicular parking and any litigations arising out of damage or theft of vehicles at the given location. The selected bidder shall ensure minimization of inconveniences and interruptions to vehicular and pedestrian movement due to parking in above areas.



The Selected bidder will not be allowed whatsoever to execute any other work or business in the parking area. And should not allow any person/party to reserve the parking places or permanently park the vehicles in any parking bays.

The selected bidder will not be allowed to collect parking charges at the places which are not allocated him under this contract. And due to any reason, he is not allowed to change the parking locations awarded to him by the contract.

The successful bidder will be responsible to ensure that their employees collecting parking fees will be courteous and obliging to ensure proper behavior and will be responsible to ensure above effectively. However council will keep records on such complains for future reference and to disqualify in future tenders.

The successful bidder should confirm the rules, regulations, laws and by laws of the relevant authority, the Urban Development Authority and any other statutory bodies in force in the said republic of Sri-Lanka and keep the council indemnified from all prosecutions and fines which may be imposed in consequence of the breach or non-performance of any by laws relating to the said parking.



BIDDING CONDITION

Section 2

11. Method of Bidding

Colombo Municipal Council hereby invites tenders from reputed bidders for the above.

The office for collection of bid form is project Management division of Colombo Municipal Council.

Bidders may obtain further information from and inspect the bidding documents at the office of Director Engineering (Traffic, Design & road Safety), Town Hall, Colombo 07, Tel: 2694593.

A complete set of bidding documents may be purchased by any bidder on the submission of written application to the Director Engineering (Projects), Project Division, Municipal Engineer's Dept. Town Hall, Colombo 07, and upon payment of non refundable fee of Rs. 23401 inclusive of VAT & NBT till 10.00 a.m on 22./04/202.!

12. Eligibility of Bidders

Following enterprises are eligible for bidding.

- (a) Limited liability companies
- (b) Firms in case of a partnership
- (c) Individual business

The CMC will not consider the following persons/companies for the award of the contract.

- 1. Who are in defaulted arrears of payments of parking rentals to the CMC
- 2. Who have failed to execute awarded contracts directly or indirectly with the CMC.
- 3. If a bidding company has at least one Director/owner who have been a Director of a company/partnership/individual business under 1 and 2 above, the Bidding company shall be disqualified.

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13. Qualification of Bidders

- (a) Bidders must be capable of complying with all the terms and conditions and should submit originals or true copies of under mentioned specific documents with the tender.
- (b) The nature of the business shall include Parking Management.
- (c) A true copy of the certificate of incorporation, and the memorandum of article in case of a limited liability company.
- (d) A true copy of the certificate of registration of a firm, in case of a partnership.
- (e) A true copy of the certificate of registration of an individual business (These documents will be check with the relevant authorities)

14. Bid Securities

Each bidder should submit a bid security in the form of unconditional bank guarantee from a reputed Bank in Sri Lanka acceptable to the Colombo Municipal Council, address to Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 07. The value of the Bid Security shall not be less than 2% of the Total Bid Price without taxes shown in the Price Schedule. Bid security should be accompanied and submitted along with bid submission within the sealed envelope.

Bid shall be valid till 2021/10/19. and Bid Security shall be valid till 2021/11/18. The Employer shall reject any bid not accompanied by an acceptable bid security in the bidding document as a non-responsive offer.

The bid securities of unsuccessful bidders will be returned, after the signing of the agreement with successful bidder.

The bid security of successful bidder will be returned when the bidder has signed the agreement and furnished the required performance security.

The bid security may be forfeited

- (a) if the bidder withdraws his bid during the period of bid validity;
- (b) if the bidder does not accept the correction of arithmetical mistakes of his bid price.
- (c) in the case of successful bidder, if he fails within the specified time limit to
 - i. Sign the agreement
 - ii. Furnish the required performance security





15. Bid Documents

The prospective bidder shall submit the following as part of the completed set of bid documents.

- (a) Tender Condition (section 1)
- (b) Bidding Condition (section 2)
- (c) Form of Bid (section 3) Bid should be submitted only in the form issue with tender documents.
- (d) Bid Security (As mentioned in item no.15)

Bid should be submitted only in the form issued with tender documents.

Note: - All the above documents shall be submitted with the tender and any bid without such documents at the time of opening the tender will be rejected.

- 15.1 Sealing and Marking of Bids
 - (a) The Bidder shall submit the Bid under two separately sealed envelopes marked as "ORIGINAL" and "COPY".
 - (b) The inner envelopes marks as "ORIGINAL" shall includes;
 - i. Tender Condition (section 1)
 - ii. Bidding Condition (section 2)
 - iii. Form of Bid (section 3) Bid should be submitted only in the form issue with tender documents.
 - iv. Original Bid Security (As mentioned in item no.15)
 - v. Certified copy of the Business Registration.
 - vi. Documents to prove past experience.
 - vii. Any other related document.
 - (c) The inner envelopes marks as "COPY" shall includes;
 - i. Tender Condition (section 1)
 - ii. Bidding Condition (section 2)
 - iii. Form of Bid (section 3) Bid should be submitted only in the form issue with tender documents.
 - iv. Original Bid Security (As mentioned in item no. 15)
 - v. Certified copy of the Business Registration.
 - vi. Documents to prove past experience.
 - vii. Any other related document.
 - (d) All inner and outer envelopes shall be
 - i. Be addressed to the "Colombo Municipal Council, Town Hall, Colombo 07"
 - ii. Include the name and address of the Bidder;
 - iii. Bear the name of the Contract;
 - iv. Provide a warning not to open before the specified time and date for bid opening as defined in the Instructions of Bidders.





(e) If the outer cover is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the bid.

16. Deadline for Submission of Bids

Bids must be placed in the tender box provided in the room of Municipal Secretary, Colombo Municipal Council, Town Hall, Colombo 7 not later than 10.00 a.m. on 2021.14/23 Bid sent by post will be rejected.

17. Late Bids

Any bids received by the Employer after the deadline for submission of bids prescribed in will be rejected and returned unopened.

18. Opening of Bids

The Employer will open the bids, including modifications in the presence of the bidders authorized representatives who choose to attend at the time and in the place specified in the Bidding Data. The bidders' representatives who are present shall sign their attendance and names of the participating bidders will be announced.

- 18.1 The bidder's names, the Bid prices or any addition to the offered price, Bid modifications the presence or absence of Bid security, and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening. No Bid shall be rejected at Bid opening expect for late Bids.
- **18.2** Any bid may be rejected for any one or more of the following reasons:
 - (a) If any altered and / or erasures are not authenticated and if there are any irregularities of any kind.
 - (b) If they are conditional or incomplete.
 - (c) If they fail to comply with any of the requisite conditions.
 - (d) If the bid bond is not attached to the tender.

The CMC reserves the right to reject any or all tenders and waive any requirements when in the opinion of the Colombo Municipal Council such rejection or waiver will be in the best interest of the Colombo Municipal Council.





In the event the Colombo Municipal Council rejecting all tenders submitted, it reserves the right to re-advertise for new tenders.

19. Evaluation Process

The Council will evaluate and compare only the bids determined to be substantially responsive. The bidder can quote one or more locations in the price schedule and the award will be based on highest bid value for each location in the schedule.

Qualified Bidder will be selected on an evaluation done by the technical evaluation committee based on the given specification. The decision of the technical evaluation committee will be the final and conclusive. No bidder has the right to challenge the decision of the technical evaluation committee

20. Employer's right to accept any bid and to reject any or all bids.

The CMC reserves the right to accept or reject any bid or part of the bid and reject all bids at any time prior to award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the CMC's action.

If the selected bidder and the CMC fail to reach an agreement during negotiations, the council reserves the right to reject the same and proceed to select the bidder who has forwarded next acceptable offer. This process will be repeated if necessary for subsequent offers.



INFORMATION OF BIDDERS

21. Organizational structure
(a) Name of Bidder:
(b) Address of the Bidder
(c) Type of Bidder's Organization :
(Individual/ Company/ Partnership or other Organization)
(d) Telephone Number :
(e) Fax Number :
22. <u>Bidder's experience</u>
Bidder shall provide details of all current and past experiences in parking management or operational and management of rental collection projects assigned. Also submit the certified copies of awarding letters of these projects.
•••••••••••••••••••••••••••••••••••••••



23. General Program of Operation

The Bidder should explain the general program of the operation of the contract and should include the following specific information and any other information, which the bidder may consider relevant

25.1 Name and experience of the Manager proposed for this operation, number

7	of personal likely to be employed					
	•••••					
Signature of I	Ridder:					
Signature of Bidder:						
Rubber Stamp	o:					





Section 3

FORM OF BID

LEASING OUT OF OPERATION AND MANAGEMENT OF ROAD SIDE PARKING FEE COLLECTION IN THE CITY OF COLOMBO – STAGE XVIII

These bids are subjected to payments to the Colombo Municipal Council as a rental fee to operation and management the road side parking lots, complying all the requirements of the specifications and tender documents.

No	Road Name	No. of Months	Rental per Month (SLRs.)	Rental per Two Years in SLRs (No. of months X Rental per month)
1	D.R.Wijewardhana Mawatha	24		
2	Vinayalankara Mawatha	24		
3	T.B Jaya Mawatha	24		
4	Orabipasha Mawatha	24		
5	Union Place	24		
6	Prof. Nandadasa Kodagoda Mawatha	24	g	
7	R.G.Senanayake Mawatha (Gregory's Road)	24		
8	Perehera Mawatha	24		
9	Duke Street	24		
10	Lotus Road except in front of Telecom	24		
11	Mihindu Mawatha	24		
12	Vauxhall Street	24		
13	Keyzer Street	24		
14	Maliban Street	24		
15	Braybrook Street	24		





			21/1011
	16 Sea Street (Hettiweediya)	24	
1	17 Bastian Mawatha	24	
1	Pradeepa Mawatha	24	
1	9 Deans Road (Ven.Badegama Wimalawansa Thero mw)	24	
2	0 Jothipala Mawatha (Maligawatta)	24	
2	1 Sanchiarachchi Watta	24	
22	D.S.Fonseka Mawatha	24	
23	Nawam Mawatha	24	
24	5 th Cross Street	24	
25	Khan Clock Tower in front of Wimaladharma	24	
26	M.J.M.Lafeer Mawatha (Messenger Street)	24	
27	Prince Street	24	
28	Malwatta Road	24	
29	4 th Cross Street	24	
30	Muttiah Road	24	
31	Sri Saddarma Mawatha	24	
32	Temple Road near Ananda College	24	
33	Field Marshall Sarath Fonseka Mw.	24	
34	Andival Street	24	
35	Magazine Road	24	
36	Srimath Bandaranayake Mawatha	24	
37	Kumaran Rathnam Road	24	



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38	Temple Road in front of Modara Kovil	24		
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	Add: 8% VAT			
	TOTAL WITH TAXES			
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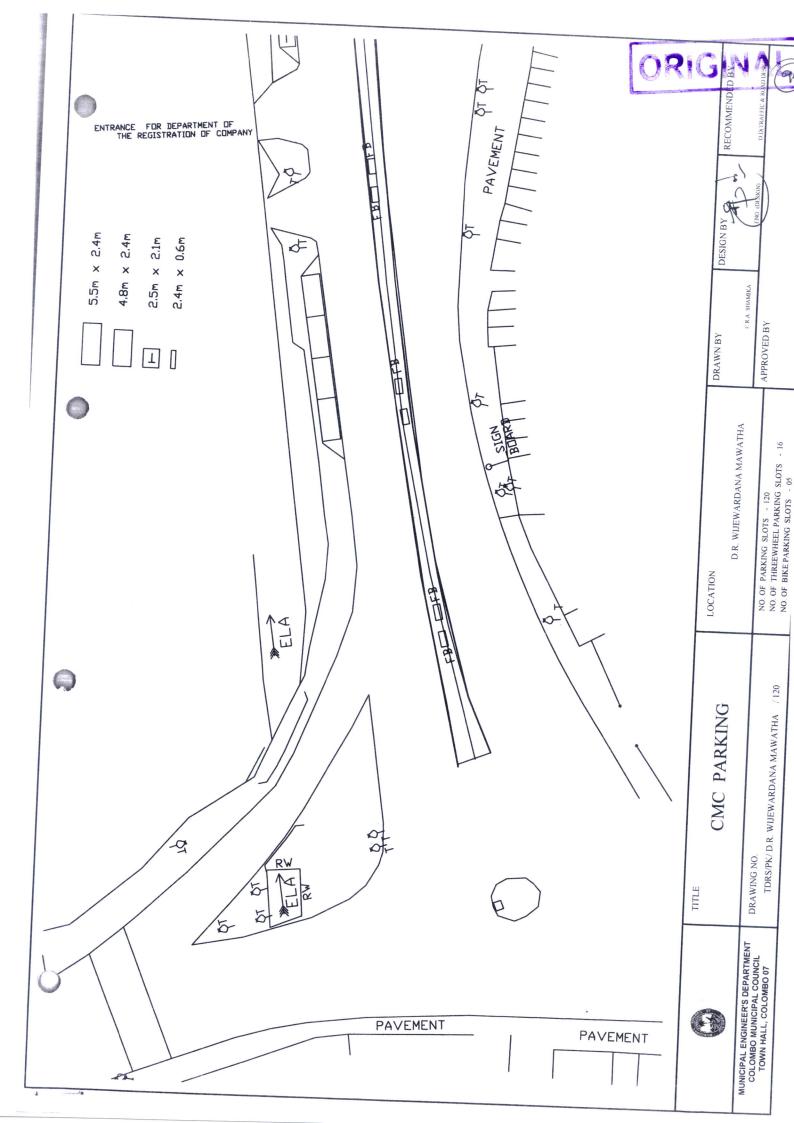


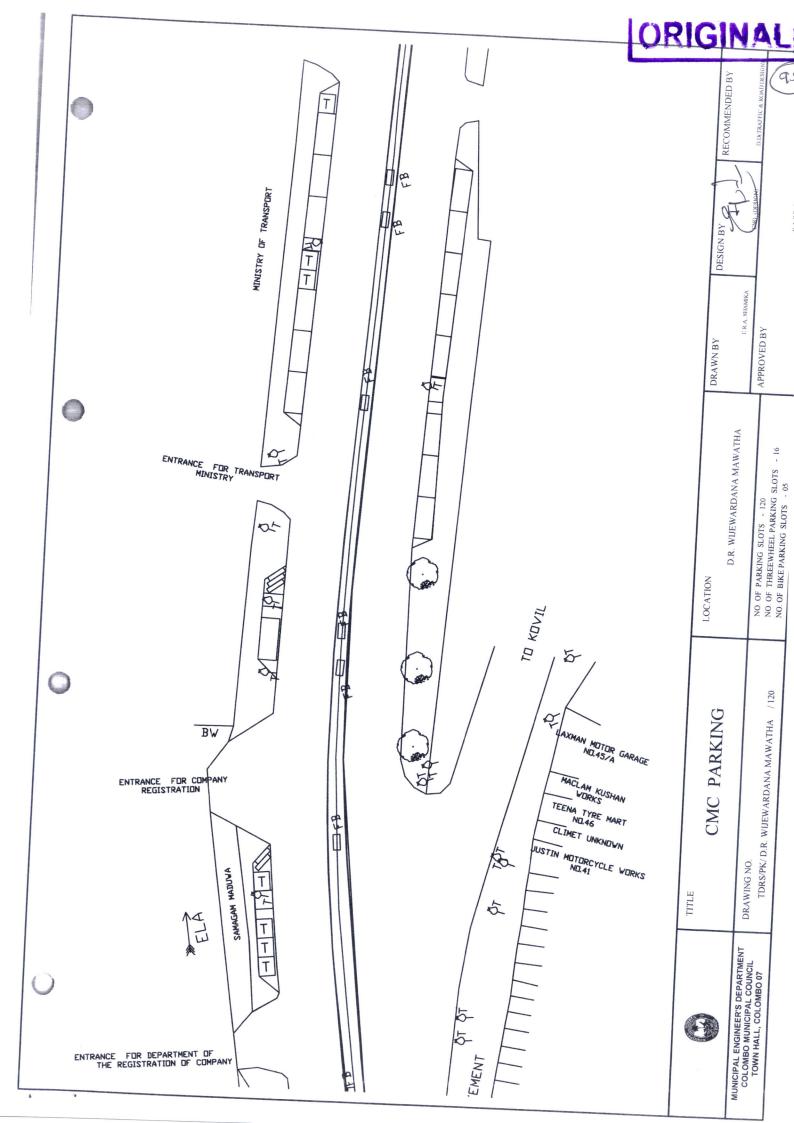
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	8 Pe		ehera Mawatha		60			3	3	6	32		8				
9 Duke Street			95					22			+	6					

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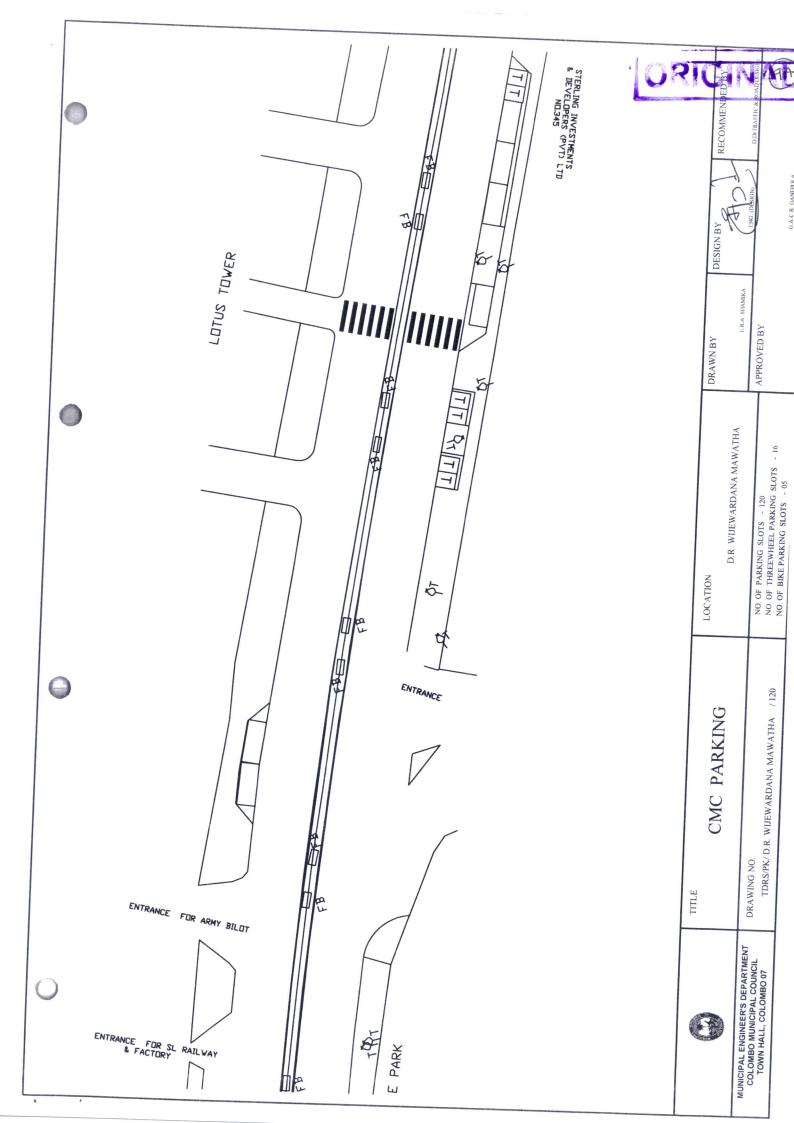
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35	Magazine Road		-	14	25					
26	Srimath Bandaranayake	 13			70					
36	Mawatha Mawatha	43								\dashv
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38	Temple Road in front of			4	5					
36	Modara Kovil	22								1
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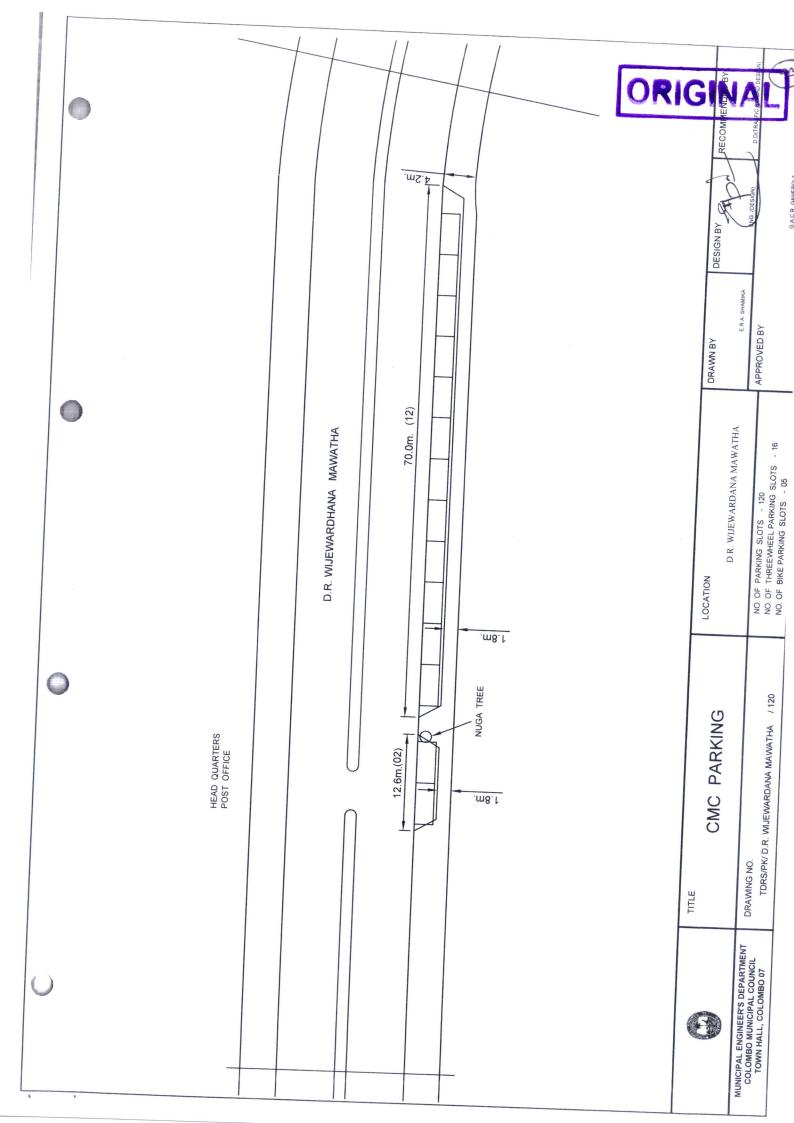


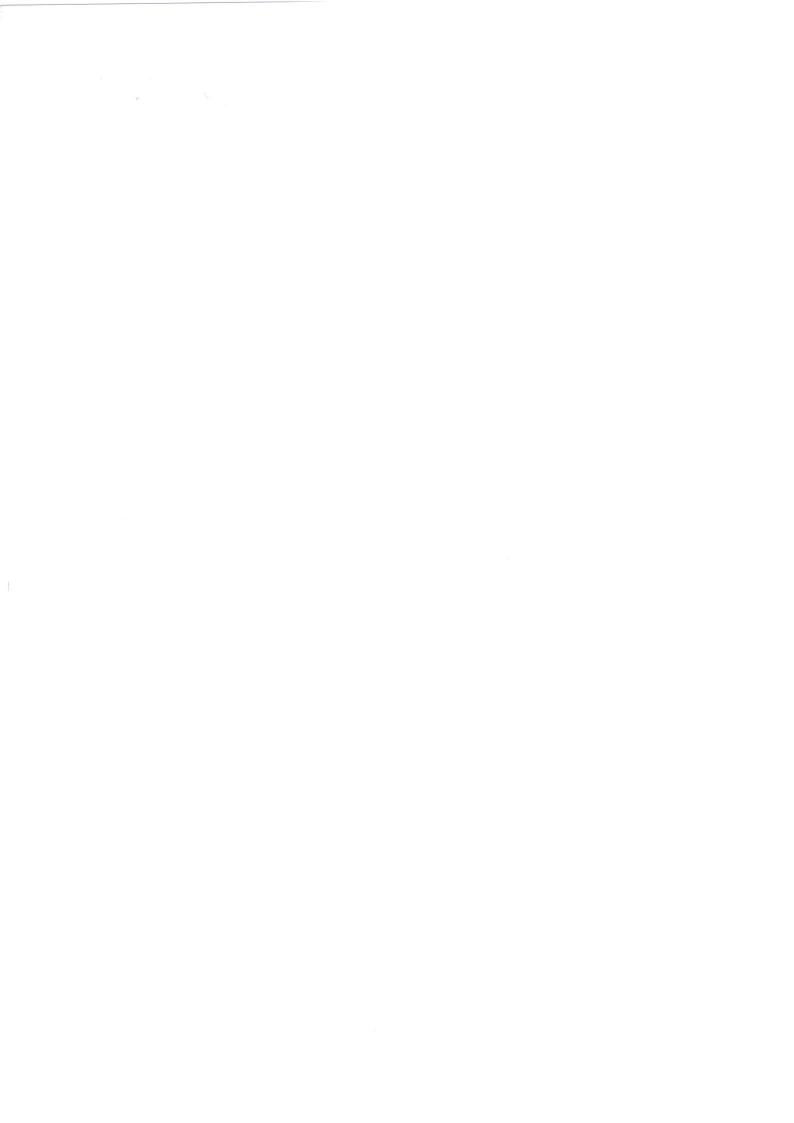


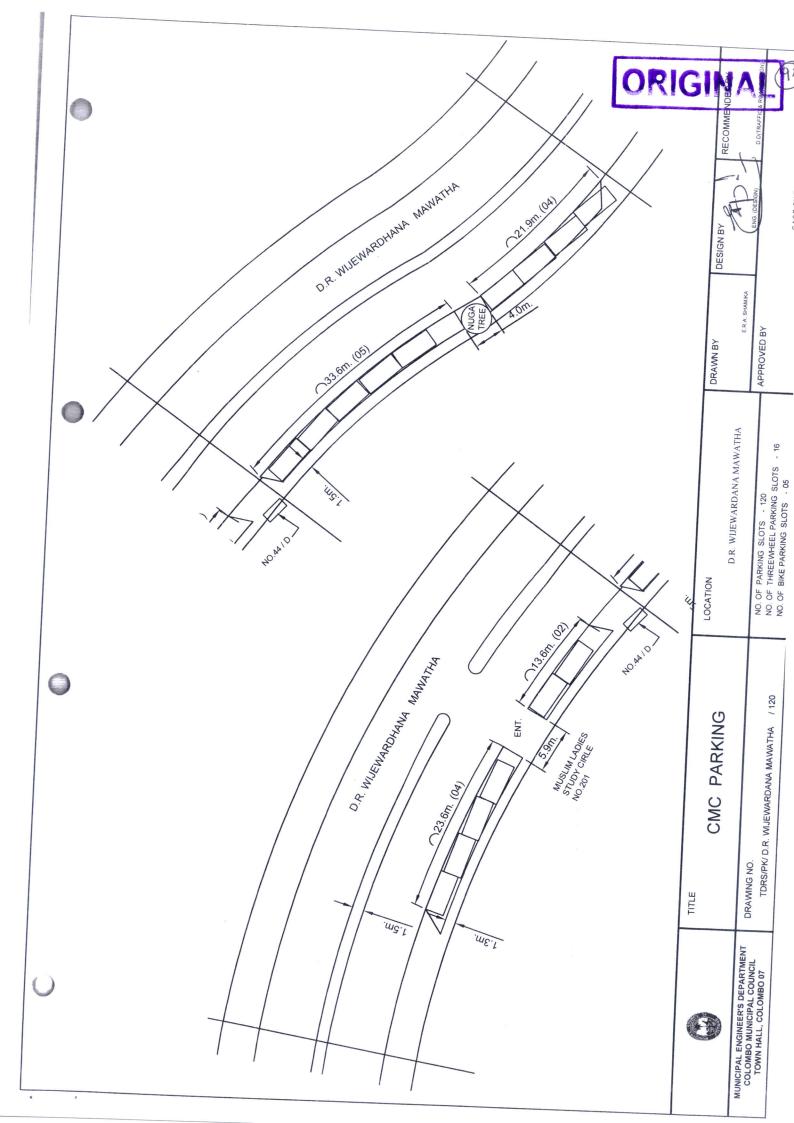
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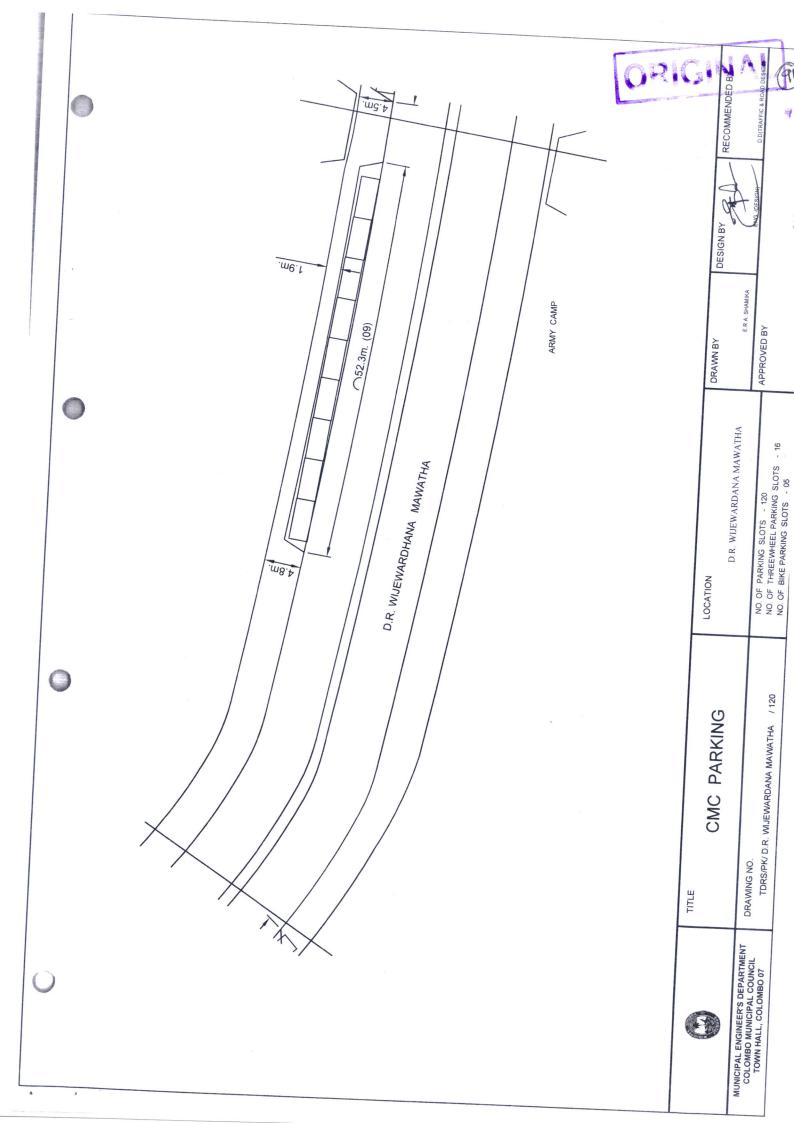


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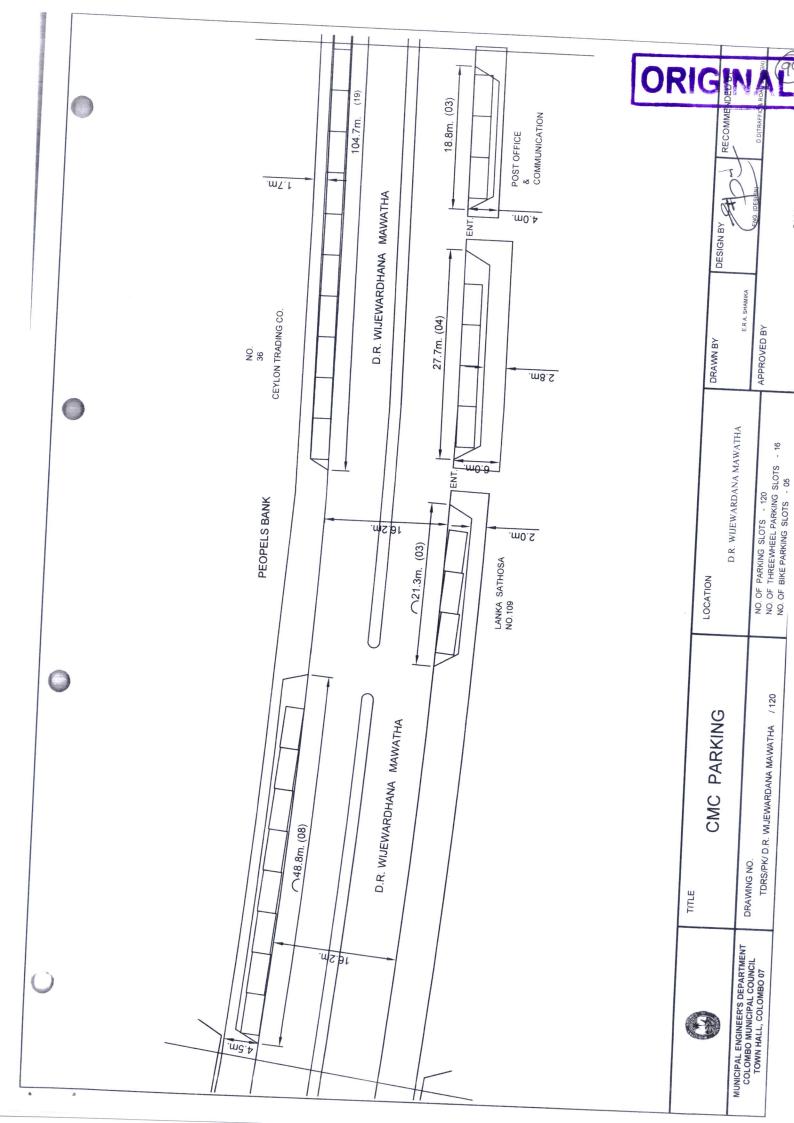


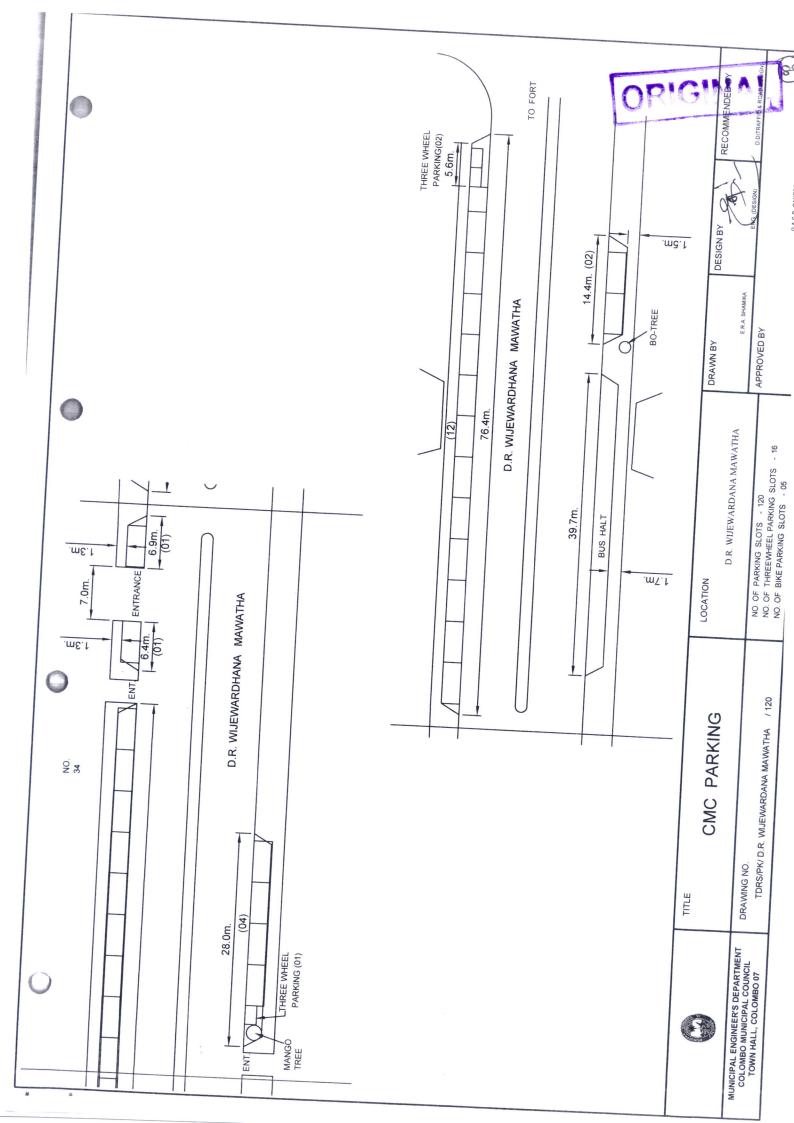




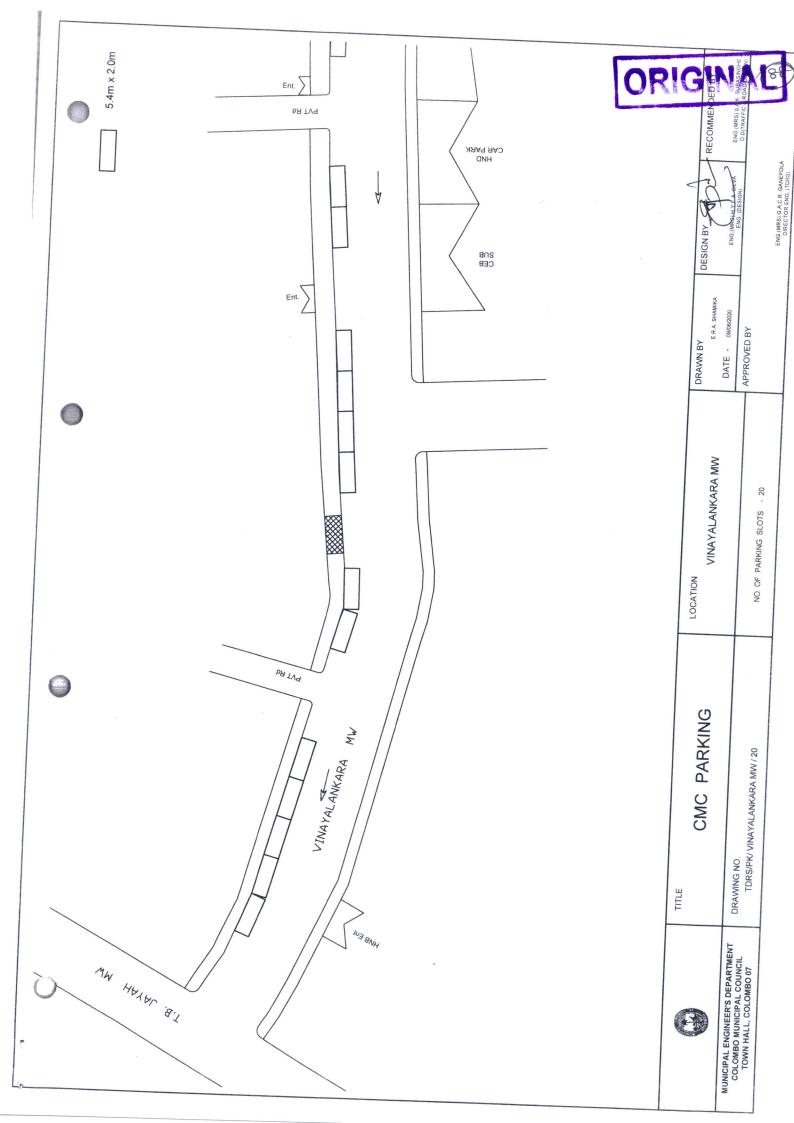


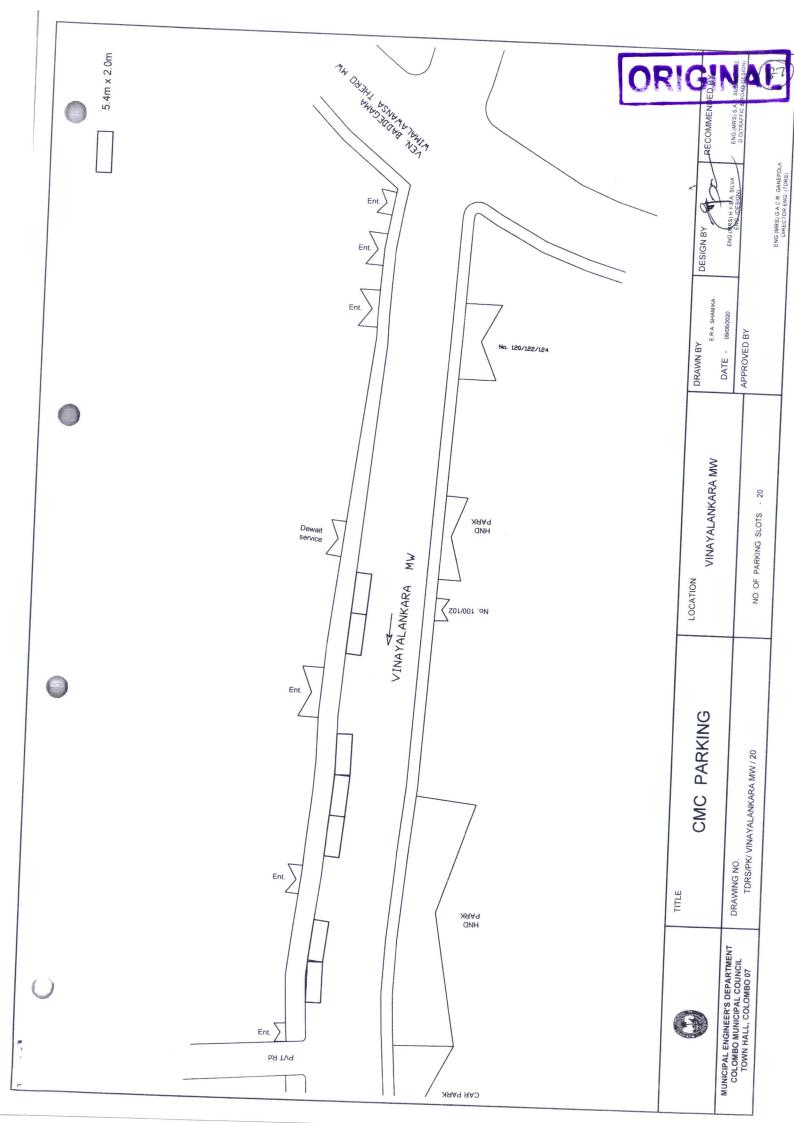


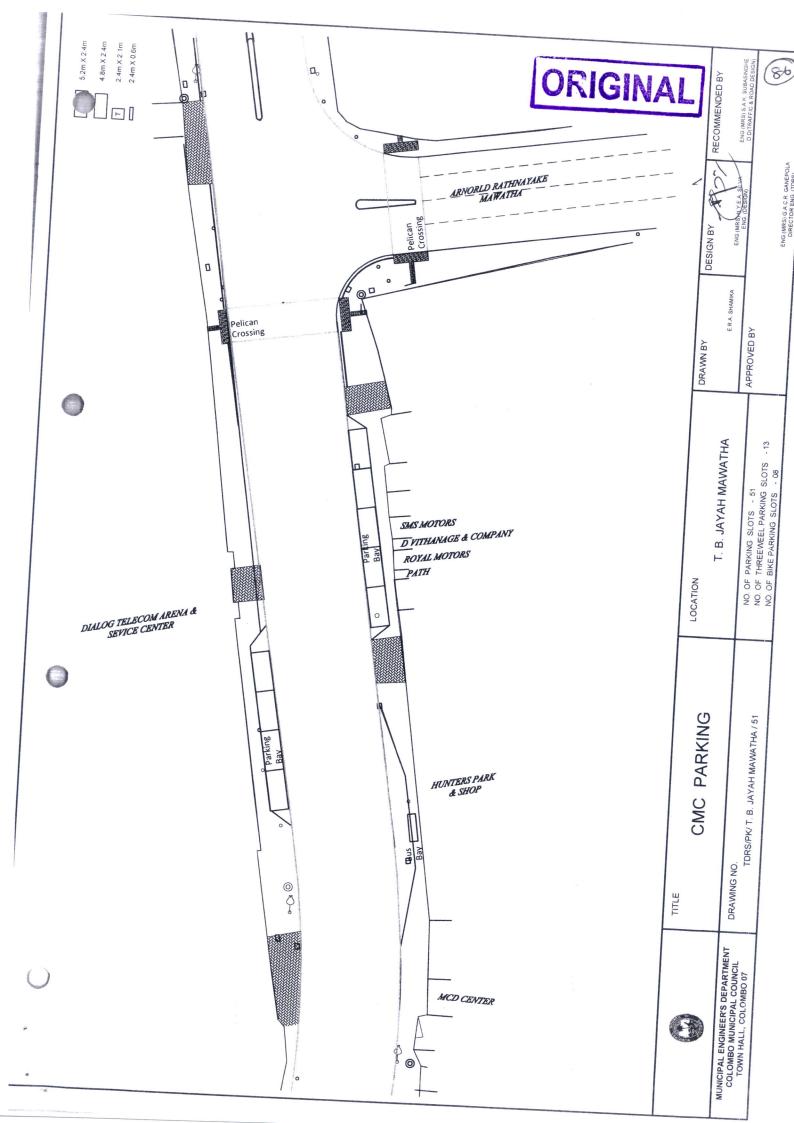


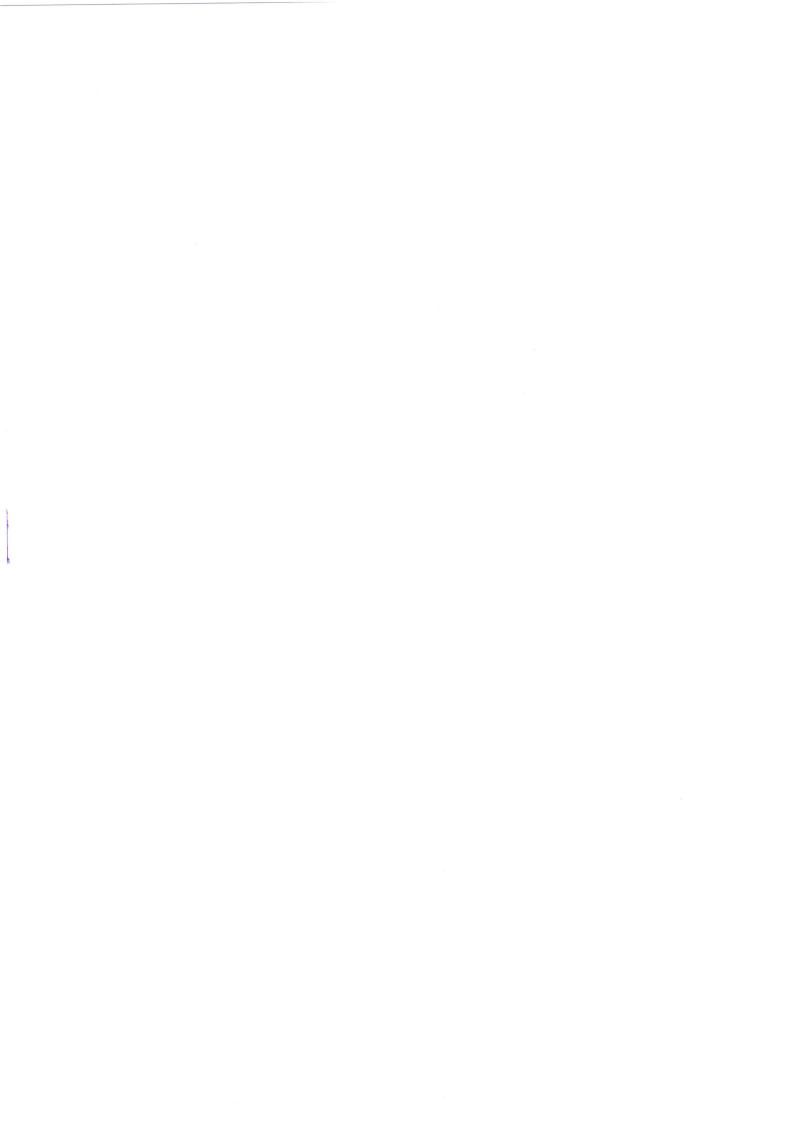


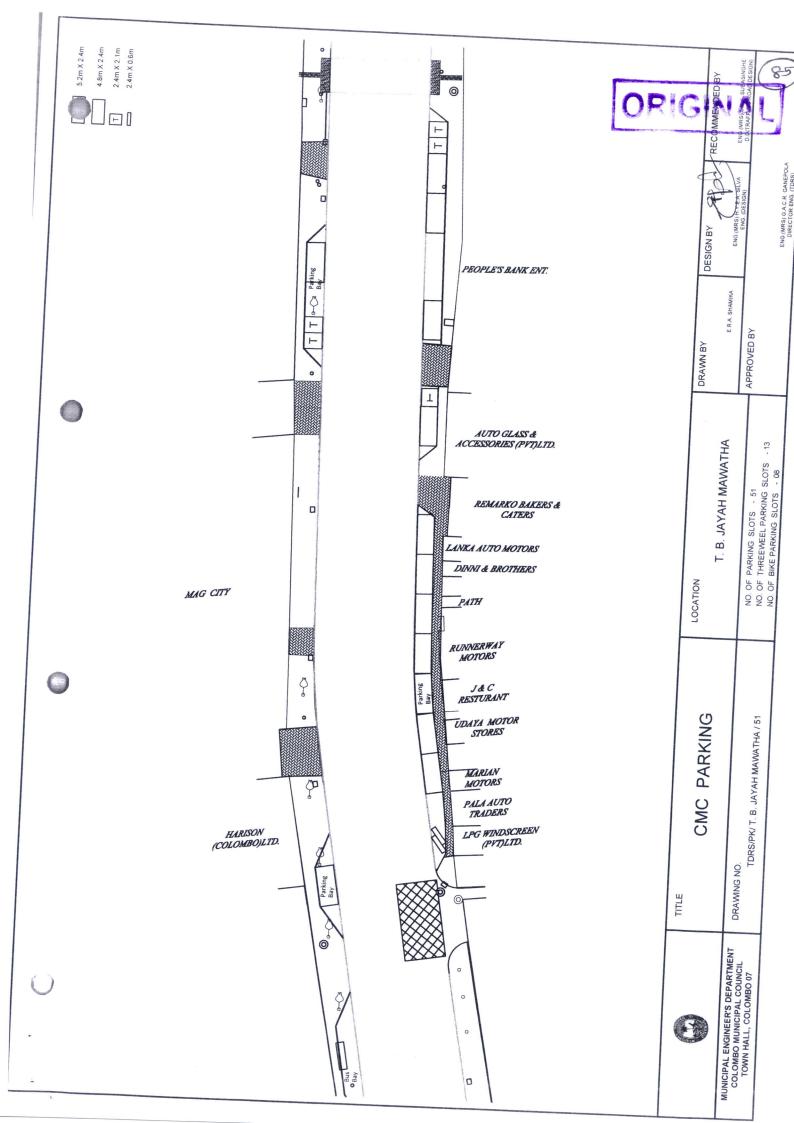
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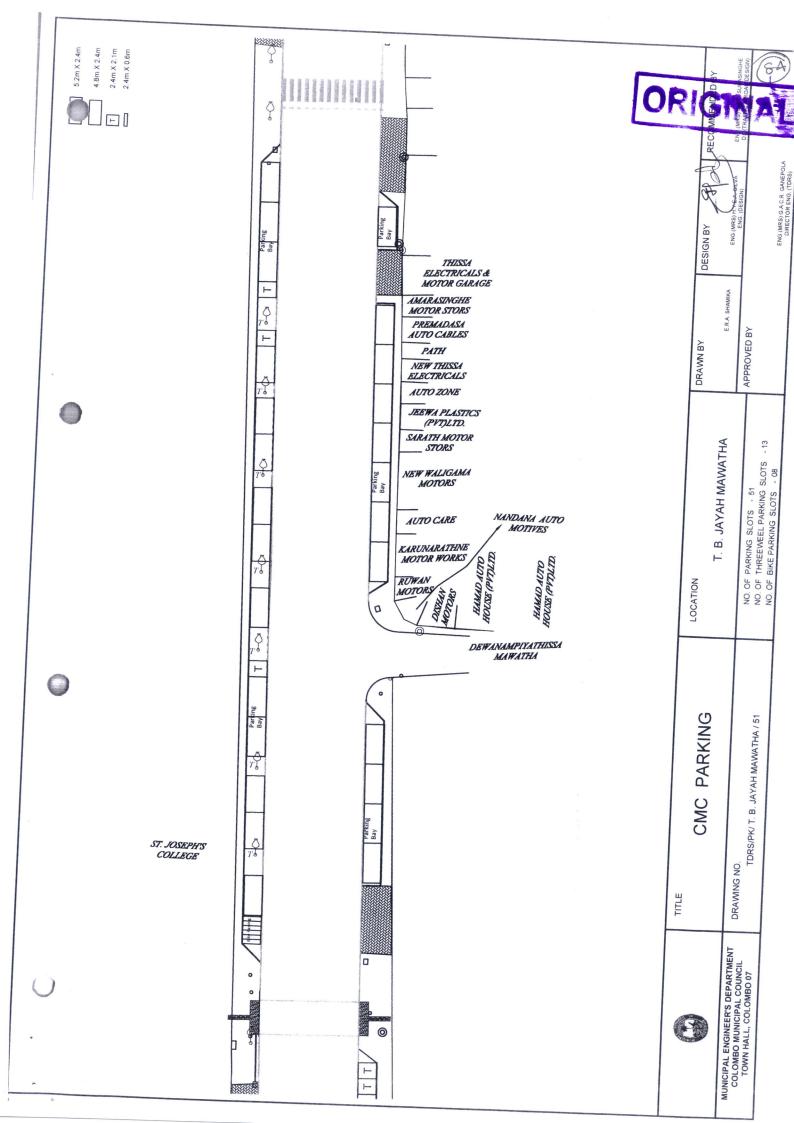








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