

TENDER DOCUMENT



Erection & Maintenance of
Non Illuminated Advertising Panels
at selected 33 locations within
CMC owned / Maintenance locations
on a Rental Payable to CMC

Invitation for Tenders (IFT)
Colombo Municipal Council

Erection and maintenance of non illuminated advertising panels at selected locations within Colombo city, owned/ maintained by Colombo Municipal Council

(Leasing out of Road Side Advertising locations in the City of Colombo)

TENDER Number: CMC/MT/RV/TEND/2021/9-1

1. On behalf of the Colombo Municipal Council , Municipal Commissioner invites sealed tenders from eligible and qualified tenderers for **Erection and maintenance of non illuminated advertising panels at selected locations within Colombo city, owned/ maintained by Colombo Municipal Council .** (Places shall be described as Annexes 01)
2. The scope shall be erection and maintenance of on Road advertising locations (Hoarding) in the city of Colombo (Leasing out of on road side advertisement locations in the city of Colombo)
3. Tendering process will be conducted through procedure adopted as per tendering document.
4. To be eligible for contract award, the successful tenderer shall not have been blacklisted and shall have remarkable experience in similar type of work.
5. Qualification requirements to qualify for contract award include:
 - a. Average annual volume of advertising work performed in the last 5 years shall be Rs. 500,000.00 x No. of advertising panels requested by the tenderer. Each tenderer shall submit proof documents to justify at least the same amount.
 - b. Tenderer shall have experience of at least 03 of similar work within past 5 years. (Documents to verify projects awards, completion certificates, certificates on successful on-going projects etc. shall be submitted along with the tender).
 - c. Tenderer shall have minimum amount of liquid assets and/or credit facilities not less than Rs. 500,000.00 x No. of advertising panels award to the tenderer (If awarded). Each tenderer shall submit proof documents to justify at least Rs. 500,000.00 X No. of advertising panels quoted for liquid assets/credit facilities. (copies of proof documents shall be submitted with the tender).
 - d. Tenderer shall assign a qualified Management staff for the project for planning design and implementation phase from stage of tendering and implementation to deal with operational and managerial functions as per the satisfaction of the client.

6. Tender document (Original & Duplicate) could be obtained as follows.

Method 01 - Download from the CMC website (www.colombo.mc.gov.lk).

I. Non-refundable Tender Document fee of Rs.5,600/- can be paid by following method.

a) Any People's Bank branch to credit People's Bank, Town Hall branch, **Acc No: 167-1-001-6-3169425.**

b) Payment counters of following Municipal premises of Colombo city limit from 9.00 a.m. to 3.00 p.m. on week days.

1. **District Office 04 No: 147, High Level Road, Kirulapone, Colombo 06.**

2. **Drainage & Water Supply Division, Maligakanda, Colombo 10**

It is mandatory to attach the receipt / slip with the tender document.

Method 02 - Collect from Town Hall Premises.

➤ Tender document could be obtained from the office of Revenue Branch, Municipal Treasurer's Department, Colombo Municipal Council, Town Hall, Colombo 07 on submission of a written request during working days from 9.00 a.m. to 3.00 p.m. till 28th July 2022, upon payment of nonrefundable tender document fee of Rs. 5,600/- for each tender to the shroff counters of Town Hall Premises.

➤ Tender documents will not be available on the website / issued after 3.00 p.m. on 28th July 2022.

7. Sealed Tenders in duplicate shall be addressed to Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 7 and **deposited in the tender box** at Municipal Secretary's Department, Town Hall, Colombo 7 on or before **10.00 a.m of 29th July 2022** . Late tenders sent by the post will be rejected. Tenders will be opened soon after closing in the presence of the Tenderers or Tenderers' authorized representatives who choose to attend. If this day is declared as a Public Holiday, tenders will be closed at 10.00 a.m on the following working day and opened immediately thereafter.

➤ Interested tenderers may obtain further information from ,**Revenue Branch, Municipal Treasurers' Department, Colombo Municipal Council, Town Hall, Colombo 7** (0112-692465) and inspect the tendering documents at the same venue on any working day except Saturdays, Sundays and Public Holidays between 09.00 hours to 15.00 hours

8. Tenders shall be valid till of 29th January 2023

9. All Tenders shall be accompanied by unconditional on demand **tender security of** the form of a guarantee, obtained from a reputed Bank in Sri Lanka. **Tender security shall be valid till 26th February 2023.**

Municipal Commissioner,
Colombo Municipal Council,
Town Hall,
Colombo 7.

TENDERING DATA

The Employer:

Name: Colombo Municipal Council

Address: Town Hall, Colombo 7.

The Work consists of: Erection and maintenance of non illuminated advertising panels at selected locations within Colombo city, owned/ maintained by Colombo Municipal Council
(Contract number – CMC/MT/RV/TEND/2021/9-1

❖ The office for collection of tender form is:

- Revenue Branch, Municipal Treasurers' Department, Town Hall, Colombo 7.
- The non-refundable fee is Rs. 5600.000 (including VAT)
- The tender forms will be issued till 03.00 p.m. on 28th July 2022

❖ The source of funds:

- Revenue contract and generate and income to Colombo Municipal Council.

❖ The registration required:

- A valid business registration in the field of advertising.

❖ The following information shall be provided along with Tenders.

- VAT Registration number.
 - Appreciations obtained for success full business performances.
 - Legal Status (Sole Proprietor, Partnership, Company etc.)
 - Total monetary value of advertising work performed within last 5 years.
 - Experience in the field of advertising within last Five years.
 - Qualifications and experience of the management staff and the operational staff proposed for the Contract
- ❖ Average annual volume of advertising performed in the last 5 years shall be Rs Rs. 500,000.00 x No. of advertising panels .
- ❖ Duration of Experience in the operations of similar contracts over the last 5 years shall be 03 works.

- ❖ The Bio Data of the Management and operational staff acknowledge by the management including
 1. The Manger.
 2. A qualified operational staff having experience in the field of advertising.
- ❖ The minimum amount of liquid assets and/or credit facilities net of other contractual commitments and exclusive of any advance payments which may be made under the contract shall be not less than Rs. 500,000.00 x No. of advertising panels award to the tenderer (If awarded). So it is advisable for each tenderer to submit proof documents to justify at least Rs. 500,000.00 X No. of advertising panels quoted for liquid assets/credit facilities.

Employer's address for the purpose of clarification is;

Name: Municipal Treasurer

Address: Municipal Treasurers Department
Municipal Council, Town Hall, Colombo 7.

Fax: 0112691797

E-mail treasurer@colombo.mc.gov.lk

- ❖ The language of the Tendering document shall be English.
- ❖ VAT component shall not be included in the rates. **The amount written in the Form of tender shall be without VAT.** However, VAT component shall be shown separately.
- ❖ **The Tender shall be valid till – 29th January 2023**
- ❖ **Tenders** shall be including along with Tender Security using the form included in Schedule of forms.
- ❖ **Tender Security shall be** as per the **Annexes 03.**
 - **Valid until 26th of February 2023.**
 - Issued by a reputed Bank registered to undertake businesses in Sri Lanka using the form for Tender security (unconditional on demand guarantee) included in Section 9, Standard Forms.
- ❖ **The Employer's address for the purpose of tender submission is**
Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 7.

Contract name: **Erection and maintenance of non illuminated advertising panels at selected locations within Colombo city, owned/ maintained by Colombo Municipal Council**

Contract no: **CMC/MT/RV/TEND/2021/9-1**

The deadline for submission of Tenders shall be 10.00 hours on 29th July 2022.

It is compulsory to inspect the all locations by every Tenderer prior to submissions of tenders and refer the following annexure attached along with the tendering documents.

1. The list of locations of advertising Panels (Annexure 01)

The advertising panels are located within the Right of way and in case of necessity to remove them in future development considering the highway geometric alterations or for the purpose of implementation of traffic management systems the Municipal Commissioner shall have the right to remove them accordingly.

2. The condition, location and the updated view of the advertising panels

The structural stability of the advertising panels shall be maintained throughout the contract period and initial and annual report on structural stability of each panel shall be submitted with the certification of a qualified structural engineer.

3. Advertisement by law applicable to Colombo Municipal Council area.

All the tenderers shall read and comply with the conditions of the by law 1713/10 applicable to Colombo Municipal Council area prior to the tendering.

Contract Data

The Employer is

Name: Colombo Municipal Council

Address: Town Hall, Colombo 7.

Name of Authorized Representative: Municipal Commissioner, Colombo Municipal Council

The regular Monitoring and control of payment by the shall be executed by

Name: Municipal Treasurer

Address: Municipal Treasurers' Department, Colombo Municipal Council, Colombo 7.

The contract shall be;

Erection and maintenance of non-illuminated advertising panels at selected locations within Colombo city, owned/ maintained by Colombo Municipal Council.

In the case of shifting or alternation, of the advertising structure shall be involved by the relevant divisions of Municipal Engineers' Department.

Contract number: CMC/MT/RV/TEND/2021/9-1

Located at: Covering the City of Colombo

The Start Date shall be 21 days from the Letter of Acceptance.

Partial payment of the revenue shall not be applicable

Schedule of key personnel:

Minimum persons with qualifications and experience to be defined,

1. A qualified Manager for the project.
2. A qualified operational staff in the field of advertising.

Required insurance Coverage:

The minimum insurance covers under following areas shall be (shall be valid till the end of period of the contract. It is the responsibility of the contractor to extend the validities of insurance covers for any extended time of period without any notification by the employer) for third party and employees of the Employer and other Persons engaged by the Employer in the contract is **Rs 1 Million per event.**

The following are annexes as Appendices:

- The list of locations of advertising Panels
- The condition, location and the updated view of the advertising panels

- ❖ The intended contract period shall 36 **months**.
- ❖ The Contractor shall submit the art work of any advertisement 30 **days** in advance for the approval of Advertising Committee and the Municipal Commissioner.
- ❖ The Contractor shall submit updated condition report in every three months' time for the advertising committee for review and any violation against the by law or the agreement shall be notified the contractor and the contractor is bound to remove such advertisement without any cost to the council with immediate effect.
- ❖ The advertising panels are located within the Right of way and in case of necessity to remove them in future development considering the highway geometric alterations or for the purpose of implementation of traffic management systems the Municipal Commissioner shall have the right to remove them accordingly.
- ❖ The structural stability of the advertising panels shall be maintained throughout the contract period and initial and annual report on structural stability of each panels shall be submitted with the certification of a qualified structural engineer.

The contract price is **not subjected to any adjustment. In case of situation arising out of national disaster ,crisis , pandemic or any other situation declared as national disaster and contribute for justifiable loss of income is proven shall be considered by the Evaluation committee appointed by the Municipal Commissioner comprising five members ,and two of them are the representative of the advertising committee and the other three shall be included with an accountant .The report and recommendation of the committee shall be submitted for General council for approval.**

The performance security shall be **50%** of annual Initial Contract Price. This security shall be unconditional on demand and valid till 28 days beyond the intended completion date or any extended intended completion date. Contractor shall extend the validity of performance security for any extension of intended completion date without any notification by the employer. Employer shall demand the performance security for such failure of the contractor to extend its validity without any notification to the contractor.

TENDERING CONDITIONS

Erection and maintenance of non illuminated advertising panels at selected locations within Colombo Municipal Council owned/ maintained locations in Colombo

Erection and maintenance of non-illuminated advertising panels at selected locations within Colombo Municipal Council owned/ maintained locations in Colombo shall be a revenue contract with open and fair competition while allocation of public property expecting a return payment. The allocation of public assets includes monetary returns, social objectives and national interest while maintaining the transparency. The Colombo Municipal shall grant of the possession of property of advertising for a period of 03 years in return expecting a revenue payment in substitution of annual rent of ground and the hoarding structure.

	Item description
1	Tenders should be submitted by reputed Local Agents / Dealers who have previous experience of completing at least 03 (Three) contracts during last five years in the advertising field.
2	Qualify for contract award, a tenderer shall have at least liquid assets/credit facilities worth of, Rs. 500,000.00 x No. of advertising panels requested by the tenderer. So it is advisable for each tenderer to submit proof documents to justify at least Rs. 500,000.00 X No. of advertising panels quoted for liquid assets/credit facilities.
3	Tenderer should possess the Certificate of Business Registration issued by a government authority (Registrar of companies / Provincial Registrar of Business) in the relevant field.
4	Tenderer should have an Office in Colombo or the suburb.
5	Tenderer should not be a black-listed.
6	Completeness of the tender.
7	Required average annual turnover of the Tenderer shall be as follows, <ul style="list-style-type: none">➤ Less than 20 panels – 10 Million➤ 20 panels- 50 Panels – 25 Million➤ Above 50 panels – 40 Million

Tender Deposits.

Payments of tender deposit should be made by cash, Cheques, Cashier's Orders, Banker's Guarantees or other equivalent electronic instruments. Failure to pay the tender deposits due to factors such as dishonored cheques and stoppage of cheque payments will be treated as a disqualification from tender as the tenderer has not fulfilled the conditions of tendering.

Qualification Criteria

The following qualification criteria shall be applicable for all tenderers in submission of the tender and Same shall be considered for the evaluation .

1. The eligible Tenderer to submit tender are companies, firms, individuals possessing a valid business registration certificate for the purpose of advertising.
2. The scope of this tender is to undertake erection and maintenance of non illuminated advertising panels in identified locations in Colombo. Contract period shall be 36 months from the date of Letter of Acceptance.
3. **Tenderer shall quote an annual rental fee payable to Colombo Municipal Council for each location in the Form of tender.** A tenderer can quote for one or more locations in the Form of Bid as per Tenderer's choice. Tenderer can only quote in the Form of Tender issued with the tendering documents. Tenderer shall verify the exact locations prior to tender.
4. To qualify for contract award, a tenderer shall have at least a liquid assets/credit facilities worth of Rs. 500,000.00 x No. of advertising panels award to the tenderer (If awarded). So it is advisable for each tenderer to submit proof documents to justify at least Rs. 500,000.00 X No. of advertising panels quoted for liquid assets/credit facilities.
5. Non submission of any of above shall be considered as rejected.
6. The Tenderers are defaulted in rental payments in previous contracts with Colombo Municipal Council, will not be considered in the tender evaluation.

Evaluation Criteria

1. Tenders shall be evaluated by a Technical Evaluation Committee appointed by Municipal Commissioner and evaluation shall be mainly based on eligibility and qualification of tenderers as mentioned in above 1 to 5 and highest tender value. Municipal Commissioner has the right to annual the tendering process any time before the award of contract without any notification.
2. The tenders less than the 80% of the valuation of the employer (Minimum rate schedules) shall be rejected.
3. Each tenderer shall submit a tender security worth of 50% of quoted sum of bid excluding taxes. This tender security shall be on demand unconditional guarantee and obtained from a reputed Bank or Insurance Company. This guarantee will be forfeited if any tenderer withdraws his tender after closing of tenders; selected tenderer refuses to sign agreement with Colombo Municipal Council or fails to submit Performance security and sign agreement within 28 days of the date of Letter of Acceptance. Any tender not accompanied by the tender security will be rejected.
4. The tender shall be valid up to **29th January 2023.**

Submission of Tenders.

1. Tenders shall be comprised and submitted in duplicate as follows.

An envelope marked "ORIGINAL" shall comprise of following documents with numbered flag.

- 1) Form of Tender duly filled and signed by qualified persons to do so.
- 2) Price schedule duly filled (**Annexure 02**)
- 3) True Copy of business registration certificate attested by a Justice of Peace.
- 4) Tender security as described in ITT
- 5) Tendering conditions duly signed.
- 6) Contract conditions duly signed.
- 7) Copies of Proof documents attested by a Justice of Peace.
- 8) Power of attorney for signatory of the tender (if necessary).
- 9) Copies of Memorandum of articles/ Articles of association attested by a Justice of Peace (in case of a limited liability company).
- 10) Copy of VAT registration certificate/letter from Inland Revenue Department for non eligibility for VAT, If necessary.

An envelope marked "DUPLICATE" shall comprise of following documents.

- 1) Form of Tender duly filled & signed by qualified persons to do so.
- 2) Price schedule duly filled (**Annexure 02**)
- 3) Tendering conditions duly signed.
- 4) Contract conditions duly signed.
- 5) Both the envelopes shall be inserted in another envelope where name of the tender written on top left corner and submitted as per Tender notice.

I agree with above tendering conditions.

Signature of Tenderer:

Rubber stamp:

Contract Conditions

Erection and maintenance of non illuminated advertising panels at selected locations within Colombo Municipal Council owned/ maintained locations in Colombo

1. Selected contractors shall enter in to an agreement with Colombo Municipal Council on agreed terms and conditions to cover the whole scope of work within 28 days of the Letter of Acceptance.
2. Selected contractor shall produce an on demand unconditional performance security in the form of a guarantee from an acceptable commercial bank at the time of signing agreement. Value of the guarantee shall be 50% of annual contract sum except taxes. Contractor shall maintain the validity of said guarantee for the whole period of contract and one month more beyond. In case when contractor refuses to duplicate the work of unacceptable standard at contractor's cost and/or abandoning the work/refuse to undertake any entrusted work and/or fail to perform work due to any other reason and/or violate any condition in the signed agreement, action will be taken to forfeit the performance guarantee. If contractor's performance security is demanded, it will be a disqualification for further advertising projects in Colombo.
3. Installed non illuminated advertisement panels will become a property of Colombo Municipal Council at the end of the contract period of 3 years. Contract period is begun effective from the date of Letter of Acceptance.
4. Contractor shall pay rental applicable taxes for each panel within 1st month of each tender year of the contract.
5. Entire cost of installing panels including trenching permits or any other requirement and cost of maintenance of each panel through the contract period shall be borne by the contractor. Contractor shall use already installed panels at these locations if any.
6. Contractor will be given the opportunity to sell advertising through these panels.
7. Contractor shall install the non illuminated advertising panels within 1st month of the date of Letter of Acceptance to an acceptable quality in appearance and strength. Contractor shall submit a certificate from a chartered Civil Engineer on structural strength and stability of each panel.
8. Contractor shall maintain non illuminated advertising panels throughout the contract period to acceptable standard.
9. Ground level non illuminated advertising panels shall be of rectangular in shape. Horizontal length of each panel shall be limited to 20 feet and vertical length of each panel shall be limited to 10 feet. Height above the ground level to pole. Municipal Commissioner may consider little changes for specifications for locations above the ground level installation.
10. Installation, maintenance and display of these panels are governed by the relevant clauses of extraordinary Gazette number 1713/10 of the Democratic Socialist Republic of Sri Lanka.

11. Contractor shall not claim any damages that will happen third parties during construction and entire period of maintenance. Contractor shall indemnify Colombo Municipal Council from such claims. It is the responsibility of the contractor to maintain suitable insurance policies to compensate any damages to his/her own personnel, machinery, equipments, tools etc. and other properties/ employee's personnel, machinery, equipments, tools and other properties and all other types of third party damages that might happen during construction and throughout the contract period.
12. Municipal commissioner has the right to remove any of these panels, when necessary, at any time without notifying it to the contractor for unavoidable circumstance. Contractor has no right to claim any damages from Colombo Municipal Council for such an event. Municipal Commissioner may consider allocating a different location for such an incident.

Monitoring and control of Payment

1. The Municipal Treasurer shall monitor the revenue collection applicable by the department and necessary notices shall be issued when necessary. The annual payment shall be made in the first month of each tender year. In case of failure to made the payment shall be informed to the contractor by the Municipal Treasurer as per the provisions in the agreement. There shall be two intermediate notices before the final notice. Time between each notice shall be 14 days.
2. If an appeal is not made by the contractor requesting for a grace period for payment including areas within a period of one month from the final notice it shall be considered by the Municipal Treasurer with the concurrence of the Municipal Commissioner.
3. The acceptance of the Municipal Commissioner for above request shall be informed to the contractor giving a time period for payment.
4. The contract shall be immediately terminated in violation of above notice as per the provisions of the agreement.

Breach of Contract

For any breach of contract by the contractor, such as unauthorized conversion of use, unlawful or unauthorized activities, and unauthorized sub-letting, and areas of payment beyond and as described above shall be treated as breach of contract. The municipal Commissioner shall inform the contractor of such events in writing.

Termination of contract

The sufficient notice shall be given for the breach of the contract, in accordance with the agreed terms and conditions as per the agreement. Finally, the letter of termination shall be issued with the concurrence of the council. Any loss arising out of any condition leading to breach of contract shall be recovered from the performance security provided under condition of contract.

Signature of tenderer:

Rubber stamp:

Form of Tender

Name of Contract: **Erection and maintenance of non illuminated advertising panels at selected locations within Colombo City, owned/ maintained by Colombo Municipal Council .**

To: **Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 7.**

Gentleman,

1. Having examined the Tendering Document for the execution of the above-named leasing , we the undersigned, offer to execute and complete such leasing in conformity with the aforesaid Conditions of Contract, for the sum of Sri Lankan Rupees
.....
..... (LKR.....) or such other sums as may be ascertained in accordance with the said conditions.
2. I/We acknowledge that the Contract Data forms part of our Tender.
3. I/We undertake, if my/our Tender is accepted, to commence the leasing as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contact within the time stated in the Contract Data.
4. I/We agree to abide by this Tender 36 months or for any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.
6. I/We accept I/we do not accept the Adjudicator.
7. I/We understand that you are not bound to accept the lowest or any Tender you may receive.

Dated thisday of20.....in the capacity ofduly authorized to sign tenders for and on behalf of (IN BLOCK CAPITALS)

Signature : Name:

Designation :Address :

.....

Witness Signature:

Name, Address, NIC number:.....

Qualification Information

(To be completed and submitted by the tenderer, with the tender)

BUISINESS REGISTRATION	
Registration number	<i>(Attach copies of relevant pages from the registration book)</i>
Trade	
Specialty	
Expiry Date	
Blacklisted Organization	
Have you been declared as a defaulted establishment and listed at Department of Public Finance? (Yes/No)	
If yes provide details	
VAT Registration Number	
Legal status	<i>(Attach relevant status copies, as annex)</i>
Value of Advertising works performed in last 5 years	<i>(Attach copies of Certificate of Completion etc and other documents such as profit-loss and income expenditure statement)</i>
Year	
Year	
Year	
Year	
Year	
Value of similar projects completed in last 5 years (indicate only the three largest projects)	<p>1. Value _____ Year</p> <p>2. Value _____ Year</p> <p>3. Value _____ Year</p> <p><i>(Attach copies of certificate of completion etc., as annex)</i></p>
Qualification and experience of Staff for management and Operational Functions.	<p>Management:</p> <ol style="list-style-type: none"> 1. A qualified General Manager 2. A qualified Middle Management in the relevant field 3. Operational Staff <p><i>(Attach educational, professional, experience certificates of each person along with the organizational structure.)</i></p>

SCHEDULES TO BE SUBMITTED ALONG WITH TENDER FORM

Erection and maintenance of non illuminated advertising panels at selected locations within Colombo Municipal Council owned/ maintained locations in Colombo

The aim of submission of the following schedules shall be to obtain the information of Tenderer using given formats. The tenders shall provide all the information sought under following schedules. The proposals only containing following schedules shall be considered for evaluation and otherwise be rejected.

1. General Information Sheet shall be used to provide the corporate/registered/home office address, business address, telephone numbers, fax numbers, E-mail and cable address shall be submitted.
2. Tenderers' experience in similar nature of projects shall require to be submitted as given in the format.
3. The financial status of the tenderer shall be submitted in the separate format below.
4. Experienced and qualified individual staff shall provide strictly as per format given below for both individual firms and Joint Ventures.

Schedule 1: General Information Sheet for an individual Firm

Company legal name	
In case of JV (Joint Venture), legal name of each partner	
Country of the Firm	
Year of start	
Company legal address in country of constitution	
Authorized representative (Name, Address, Telephone numbers, Fax numbers, e-mail address)	

Schedule 2: General Information Sheet for a Joint Venture (JV) If applicable

The information of each member of a JV shall be furnished in in this form

Company legal name	
JV Partner's legal name	
JV Partner's country	
JV Partner's year of commencement	
JV Partner's legal address in country of origin	
JV Partner's authorized representative information in employer's country (Name, Address, Telephone numbers, Fax numbers, e-mail address)	

Schedule 3: Experience of Firm in similar nature projects

List of previous Contracts showing experience of the firm in the field of **operation and management of advertising** of similar nature.

Sl. No.	Project Name	Project Period	Contract Identification and Title	Name, address, email, phone, fax and web address of Employer	Total Contract Amount in RS Million	If partner in a JV, specify participation of total contract amount		Brief Description of the work
						Total	Percent of Total	

Tenderer shall submit the completion certificate as evidence for the above information. Such evidence shall be in client’s letter head indicating address, telephone, email, web address and fax numbers of the clients and shall include the name of the project, name of the employers, description of work, duration of project and contract amount.

Schedule 4: Financial Position of Firms

The following shall be used by each Tenderer or member of a JV for providing information

Description	Year 1	Year 2	Year 3
1.Total Assets			
2.Current Assets			
3.Total Liabilities			
4.Current Liabilities			
5.Profits Before Taxes			
6.Profits After Taxes			
Net worth (1-3)			
<u>Working Capital (2-4)</u>			

Please attach the documents listed below under the schedule 'Financial Positions of Firm'

Attachments are copies of the audited financial statement, including all related notes, for the last three years, as indicated above, complying with the following conditions.

- All such documents reflect the financial situation of the firm or partner to a JV, and not sister or parent companies.
- Financial statements must be audited by a certified accountant.
- Financial statements must be complete, including all notes to the financial statements. Financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Schedule 5: Average Annual Turnover (Calculated as certified payments received for contract in progress or completed) for last 3 years

The following format shall be used by each firm or member of a JV in case of providing above information.

Average Annual Turnover			
Sl. No.	Year	Certified Payment (in Currency of contract) Exchange Rate	Rs Million Equivalent
Average Annual Turnover:			

Please attached the payment certificates

Schedule 6: Details of Available Staff

The organizations shall provide the list of permanent staff to meet the requirements . The information on their experience shall be supplied using the Form below.

Sl .No.	Description	Total Nos.	Period of Service	
			Less than 5 years	5 years and above
1.	Total number of Staff :			
	Permanent:			
	Casual:			
2.	Number in Management Level			
3.	Number in Operational Level			
4.	Number of Staff shall be allocated for this project on permanent basis			
	Permanent:			
	Casual:			

STANDARD FORMS (TENDER)

FORM OF TENDER SECURITY

----- [issuing
Agency's Name and Address of Issuing Branch or Office]

Beneficiary: **Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 07.**

Date:

Bid Security No.

We have been informed that[insert (by issuing agency) name of the Tenderer] (hereinafter called "the Tenderer ") has submitted to you its bid datedinsert (by issuing agency) date] (hereinafter called "the Tender") for the **Execution of Erection & Maintenance of Non Illuminated Advertising Panels at selected 33 locations within CMC owned / Maintenance locations on a Rental Payable to CMC** under Invitation for Tenders No. - [insert IFT number] ("the IFT").

Furthermore, we understand that, according to your conditions, Tenders must be supported by a Tender Guarantee.

At the request of the Tender, we -.....[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the Tender conditions, because the Tenderer:

- (a) has withdrawn its tender during the period of tender validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to tenderers (hereinafter "the ITT") ; or
- (c) having been notified of the acceptance of its Tender by the Purchaser during the period of tender validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITT.

This Guarantee shall expire: (a) if the Tenderer is the successful Tenderer, upon our receipt of copies of the Contract signed by the Tenderer and of the Performance Security issued to you by the Tenderer or (b) if the Tenderer is not the successful Tenderer, upon the earlier of (i) the successful Tenderer furnishing the performance security, otherwise it will remain in force up to(insert date) Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

STANDARD FORMS (CONTRACT)

FORM OF AGREEMENT

This AGREEMENT, made the day of2022 between Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 07 (hereinafter called “the Purchaser”) of the one part, and [name and address of Supplier] (hereinafter called “the Supplier”) of the other part.

WHEREAS the Purchaser desires that the Contractor execute **Execution of Erection & Maintenance of Non Illuminated Advertising Panels at selected 33 locations within CMC owned / Maintenance locations on a Rental Payable to CMC** (hereinafter called “the Works”) and the Purchaser has accepted the tender by the Supplier for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Contractor hereby covenants with the Purchaser to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Purchaser hereby covenants to pay the Supplier in consideration of the execution and completion of the Works and the remedying of defects wherein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned in accordance with laws of Sri Lanka

Binding Signature of Purchaser

Binding Signature of Supplier

Common Seal

Common Seal

In The Presence of Witnesses:

Signature.....

Name and NIC No

Address.....

Signature.....

Name and NIC No

Address.....

2022 Tender Locations

No.	Location	Location	Tender price
01	A - 02	Macan Markar Mawatha, Near Baladhaksha Mawatha	200,000+VAT
02	A - 03	Macan Markar Mawatha, Near Taj Samudra Hotel	200,000+VAT
03	A - 16	Prof.Nandadasa Kodagoda Mw,Infront of Medical College	225,000+VAT
04	A - 20	Kinsry Rd, Near Hospital	239,000+VAT
05	A - 33	Havelock Rd, Near Henry Pediris ground Perera & sons	675,000+VAT
06	A -116	Sir Marcas Fernando Mw, (Tennis court)	250,000+VAT
07	B - 50	Maitland Cresant, Near Vidya Mawatha	200,000+VAT
08	B - 51	Maitland Crecant, Near S.S.C Ground	200,000+VAT
09	B - 52	Malalasekara Mawatha, Neat the BMICH gate	200,000+VAT
10	B - 55	Sri Sangaraja Mw (Panchikawaththa circle)	200,000+VAT
11	B - 56	Pradheepa Mw, Near (Panchikawaththa circle)	200,000+VAT
12	B - 71	Lotus Rd,	200,000+VAT
13	B - 76	D.R. Wijewardena Mw. Near CMC workshop circle	205,000+VAT
14	B - 77	D.R. Wijewardena Mw.	200,000+VAT
15	B - 79	D.R. Wijewardena Mw. Near CMC workshop circle	200,000+VAT
16	B - 80	D.R. Wijewardena Mw. Near book shop	200,000+VAT
17	B - 81	Bastiyan Mw,	200,000+VAT
18	B - 82	Bastiyan Mw, in front of CMC toilet	200,000+VAT
19	B - 84	Peraddepa Mw, Near Maligawatta flats	200,000+VAT
20	B - 85	Pradheepa Mw, Near Maligawatta flats	200,000+VAT
21	B - 86	Maradana Rd, Maradana Police station	200,000+VAT
22	B - 87	Maradana Rd, Near Zahira Collage	225,000+VAT
23	B - 93	D.R. Wijewardena Mw, Near Hindu Collage Rd,	200,000+VAT
24	B - 130	Sri Sangaraja Mw, Near Lankem building	200,000+VAT
25	C - 92	Modara street (Ibtagewatta junction)	200,000+VAT
26	C - 95	Madampitiya Rd, Madampitiya junction	200,000+VAT
27	C - 96	Madampitiya Rd, Madampitiya junction	200,000+VAT
28	C - 98	K.B. Christi Perera Mw, Near stature	200,000+VAT
29	C - 99	George R Silva Mw, (Near K.B. Christi Perera Mw)	200,000+VAT
30	C - 104	Igurukade junction Near Joseph Lane	200,000+VAT
31	C - 108	George R Silva Mw, Near Colour lights	200,000+VAT
32	C - 110	Madampitiya Rd, Near Boo tree	200,000+VAT
33	C124	Madampitiya Rd, Near Clock Tower	200,000+VAT

Tender Price Schedule

No.	Location	Location	Tender price Without VAT
01	A - 02	Macan Markar Mawatha, Near Baladhaksha Mawatha	
02	A - 03	Macan Markar Mawatha, Near Taj Samudra Hotel	
03	A - 16	Prof.Nandadasa Kodagoda Mw, Infront of Medical College	
04	A - 20	Kinsry Rd, Near Hospital	
05	A - 33	Havelock Rd, Near Henry Pediris ground Perera & sons	
06	A -116	Sir Marcas Fernando Mw, (Tennis court)	
07	B - 50	Maitland Cresant, Near Vidya Mawatha	
08	B - 51	Maitland Crecant, Near S.S.C Ground	
09	B - 52	Malalasekara Mawatha, Neat the BMICH gate	
10	B - 55	Sri Sangaraja Mw (Panchikawaththa circle)	
11	B - 56	Pradheepa Mw, Near (Panchikawaththa circle)	
12	B - 71	Lotus Rd,	
13	B - 76	D.R. Wijewardena Mw. Near CMC workshop circle	
14	B - 77	D.R. Wijewardena Mw.	
15	B - 79	D.R. Wijewardena Mw. Near CMC workshop circle	
16	B - 80	D.R. Wijewardena Mw. Near book shop	
17	B - 81	Bastiyan Mw,	
18	B - 82	Bastiyan Mw, in front of CMC toilet	
19	B - 84	Peraddepa Mw, Near Maligawatta flats	
20	B - 85	Pradheepa Mw, Near Maligawatta flats	
21	B - 86	Maradana Rd, Maradana Police station	
22	B - 87	Maradana Rd, Near Zahira Collage	
23	B - 93	D.R. Wijewardena Mw, Near Hindu Collage Rd,	
24	B - 130	Sri Sangaraja Mw, Near Lankem building	
25	C - 92	Modara street (Ibbagewatta junction)	
26	C - 95	Madampitiya Rd, Madampitiya junction	
27	C - 96	Madampitiya Rd, Madampitiya junction	
28	C - 98	K.B. Christi Perera Mw, Near stature	
29	C - 99	George R Silva Mw, (Near K.B. Christi Perera Mw)	
30	C - 104	Igurukade junction Near Joseph Lane	
31	C - 108	George R Silva Mw, Near Colour lights	
32	C - 110	Madampitiya Rd, Near Boo tree	
33	C-124	Madampitiya Rd, Near Clock Tower	

**FORM OF PERFORMANCE SECURITY
(UNCONDITIONAL)**

.....
[issuing Agency's Name and Address of Issuing Branch or Office]

Beneficiary: **Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 07.**

Date:

Performance Guarantee No

We have been informed that *[Name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. dated with you, for the **Execution of Erection & Maintenance of Non Illuminated Advertising Panels at selected 33 locations within CMC owned / Maintenance locations on a Rental Payable to CMC** (hereinafter called "the Contract").

Furthermore, we understand that, according to the Condition of Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay any sum or sums not exceeding in total an amount of*[amount in figures]* (.....) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Supplier is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

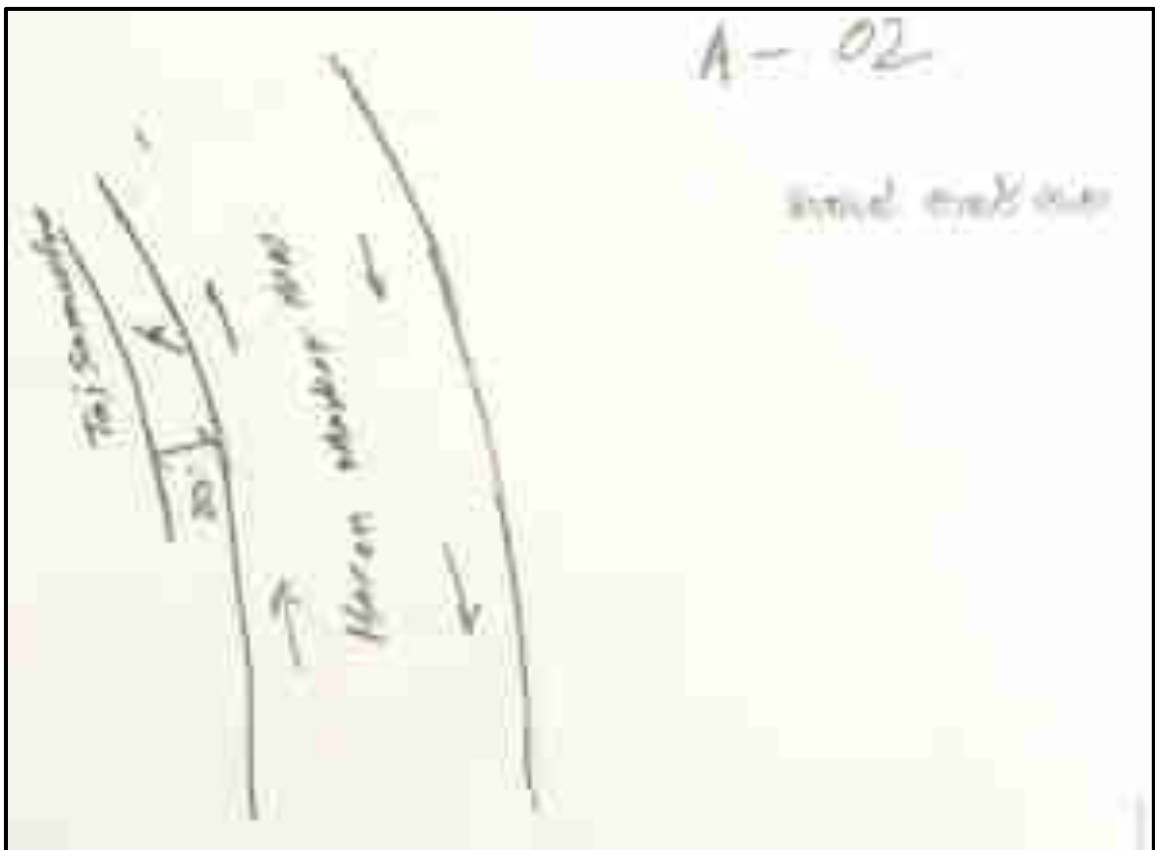
This guarantee shall expire, no later than theday of, 2021 and any demand for payment under it must be received by us at this office on or before that date.

Signature

Common Seal

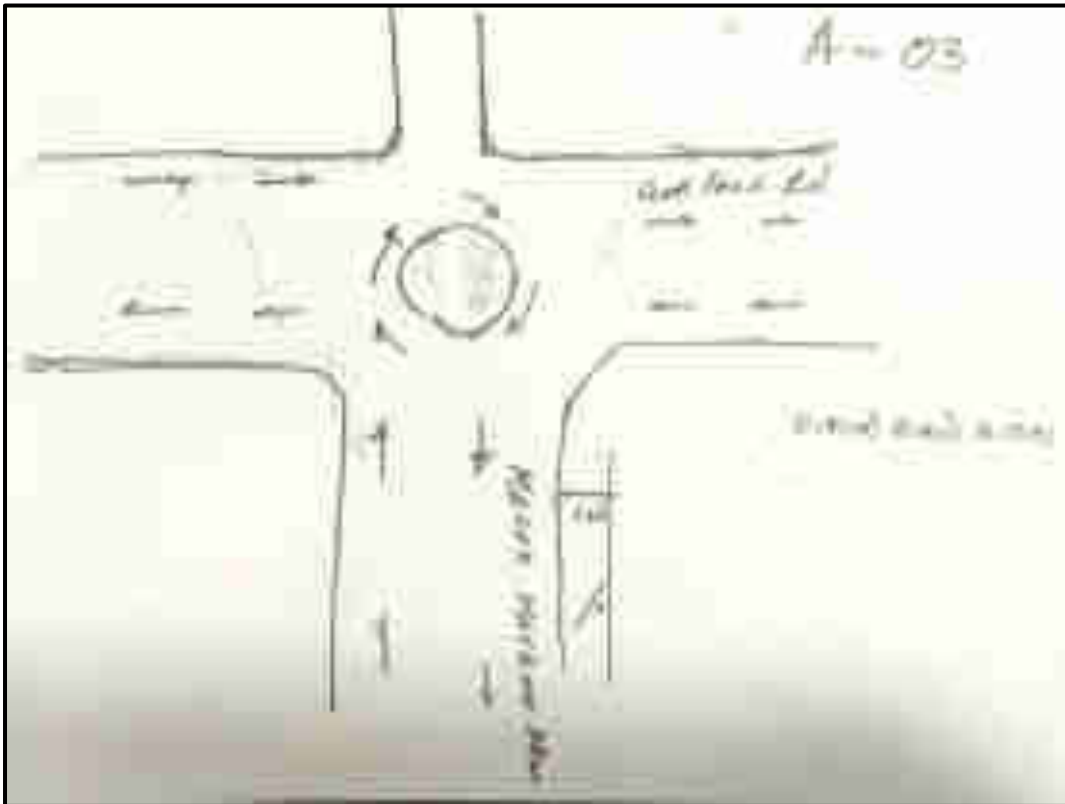
A-02

Macan Marker Mawatha, Near Baladhaksha mawatha



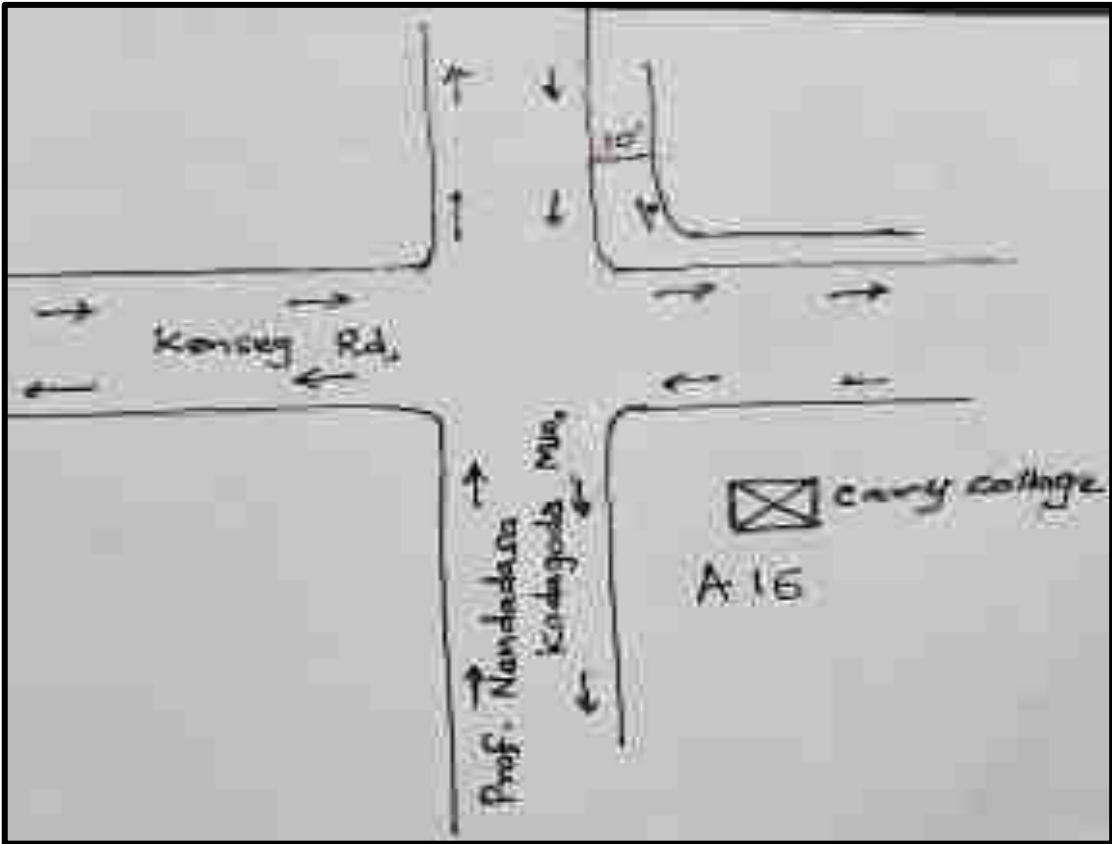
A-03

Macan Marker Mawatha -Near Taj Samudra hotel



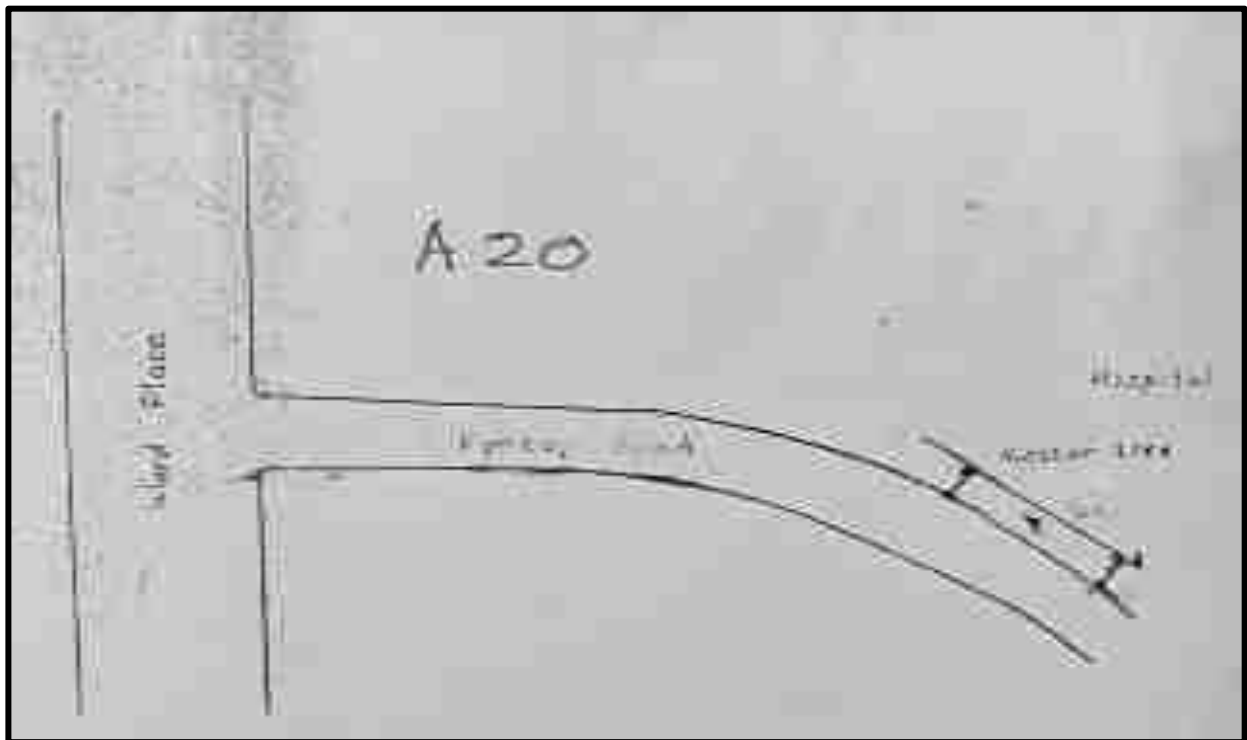
A - 16

Prof. Nandadasa Kodagoda Mw, Infront of Medical collage



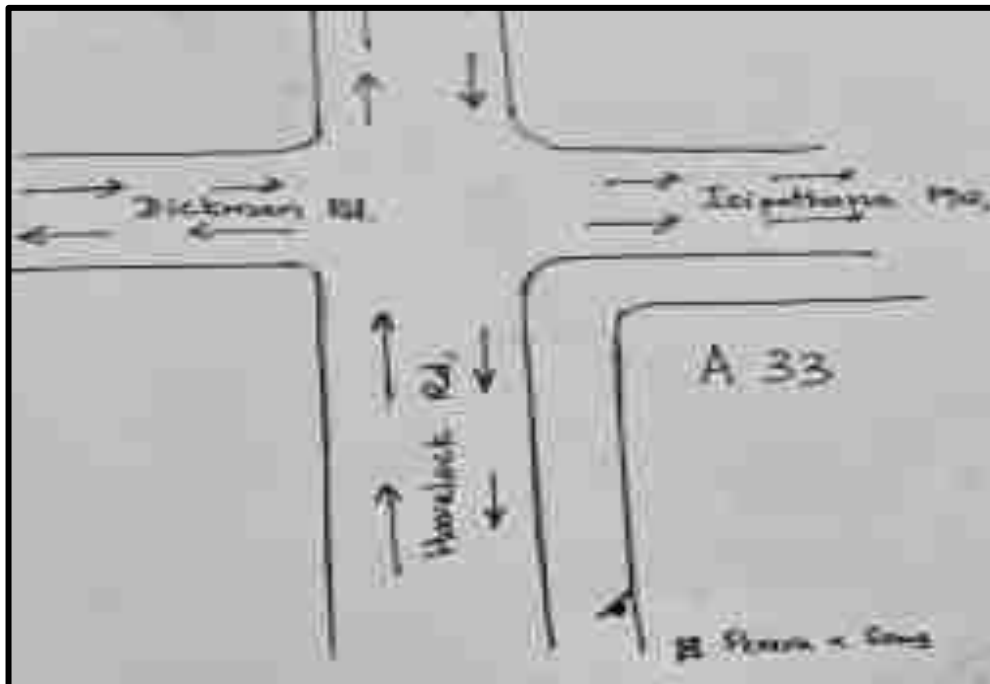
A - 20

Kinsry Rd, near hospital



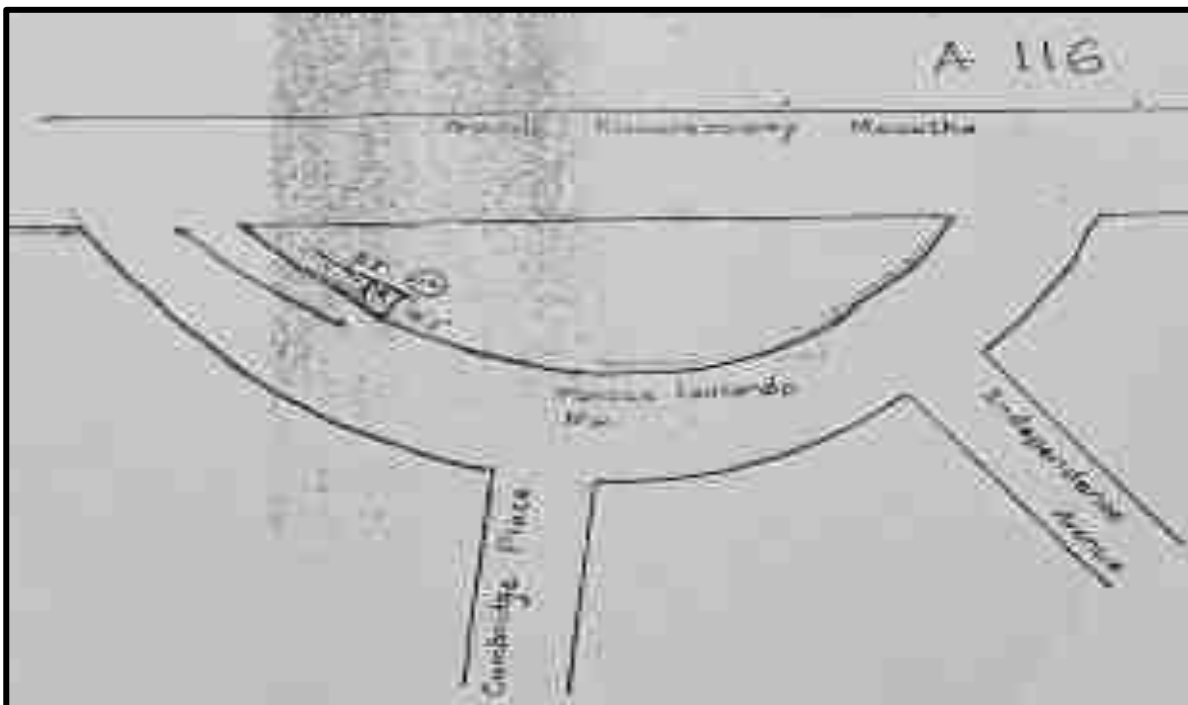
A - 33

Havelock Rd, near Henry Pediris ground Perera & sons



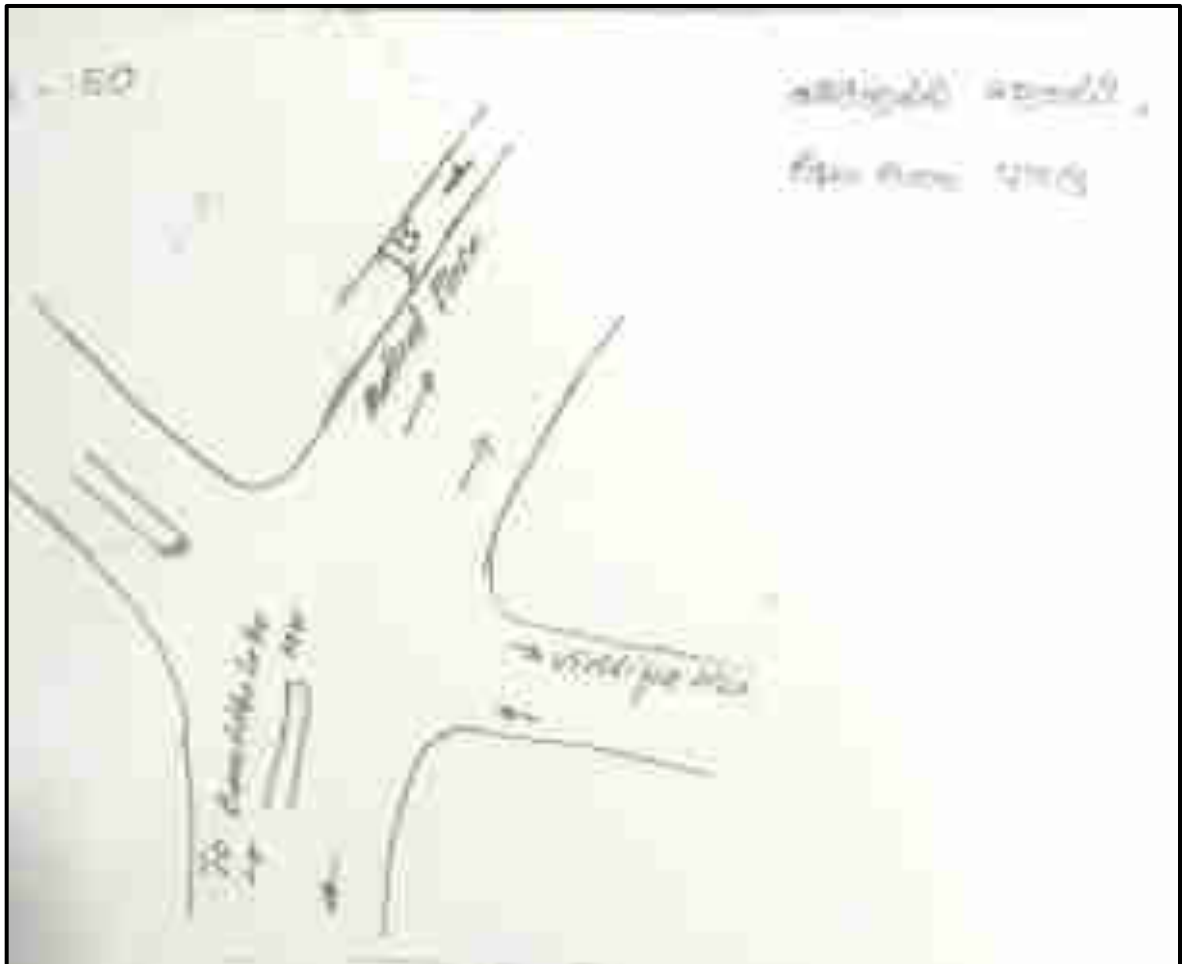
A - 116

Sir Marcos Fernando Mw, (Tennis court)



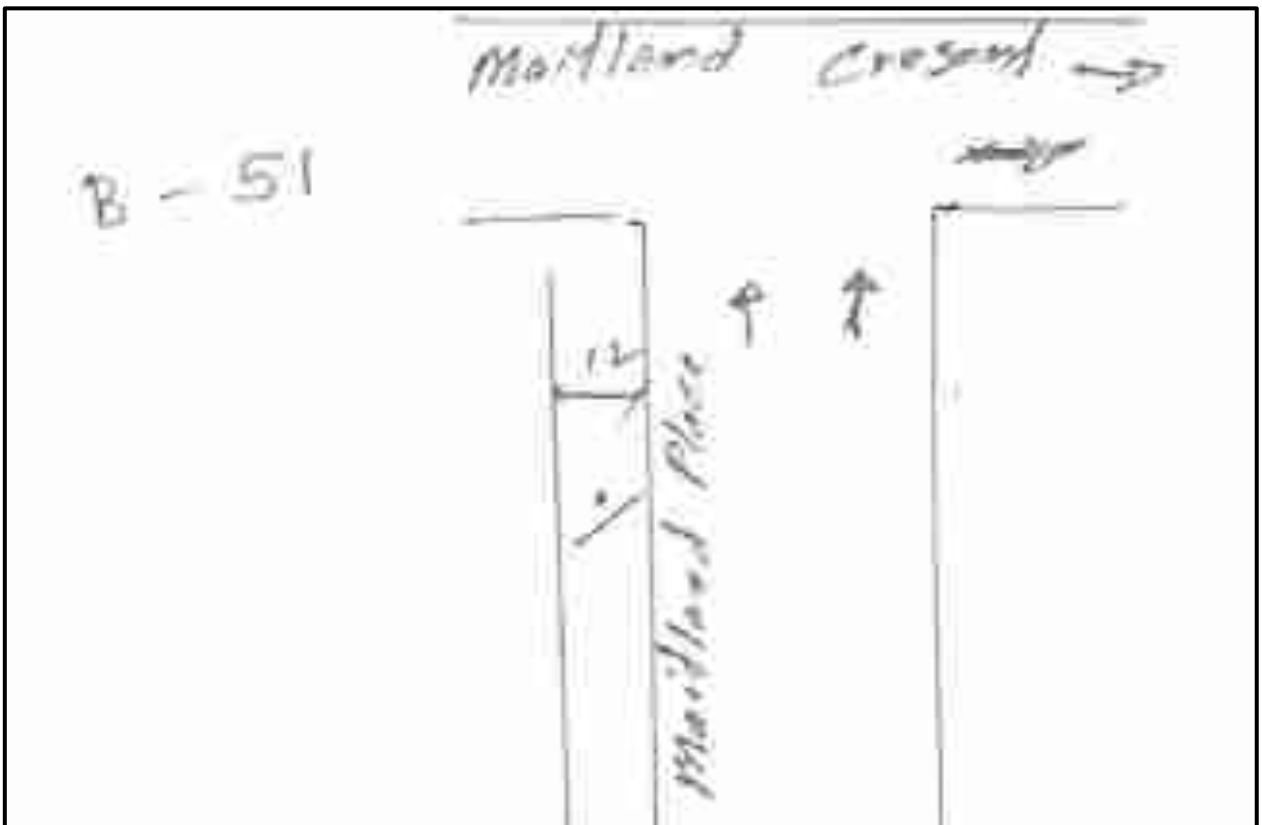
B - 50

Maitland crecent - Near vidya mawatha



B - 51

Maitland crecent - Near SSC Ground



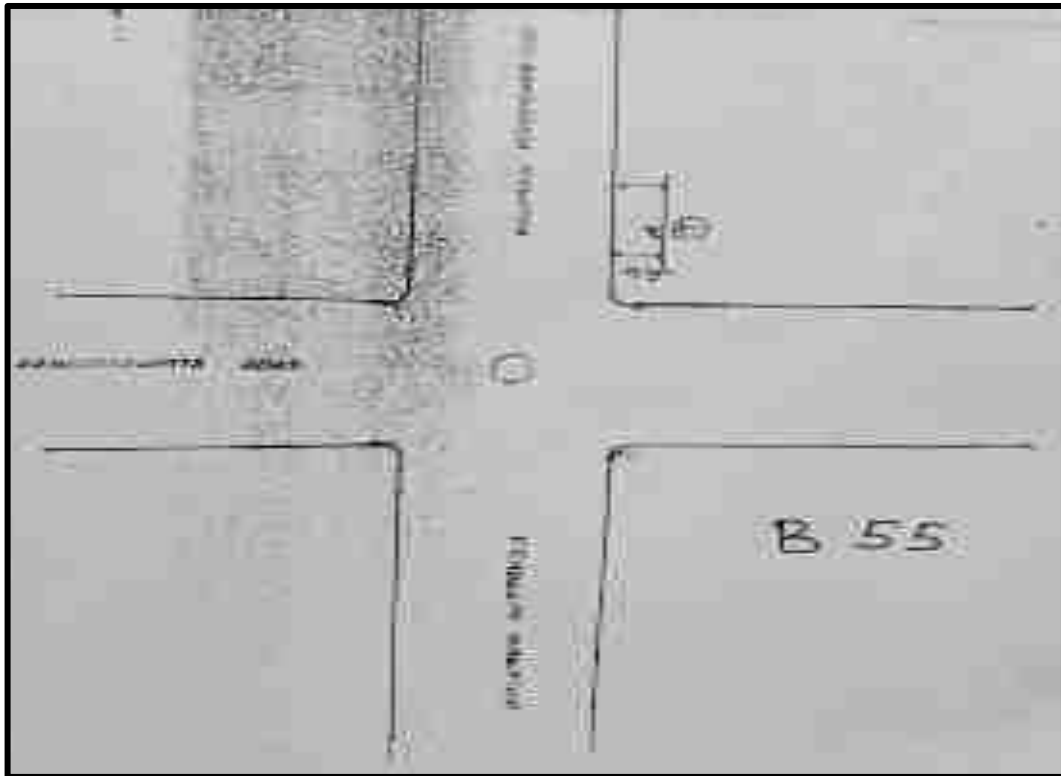
B - 52

Malalasekara Mawatha



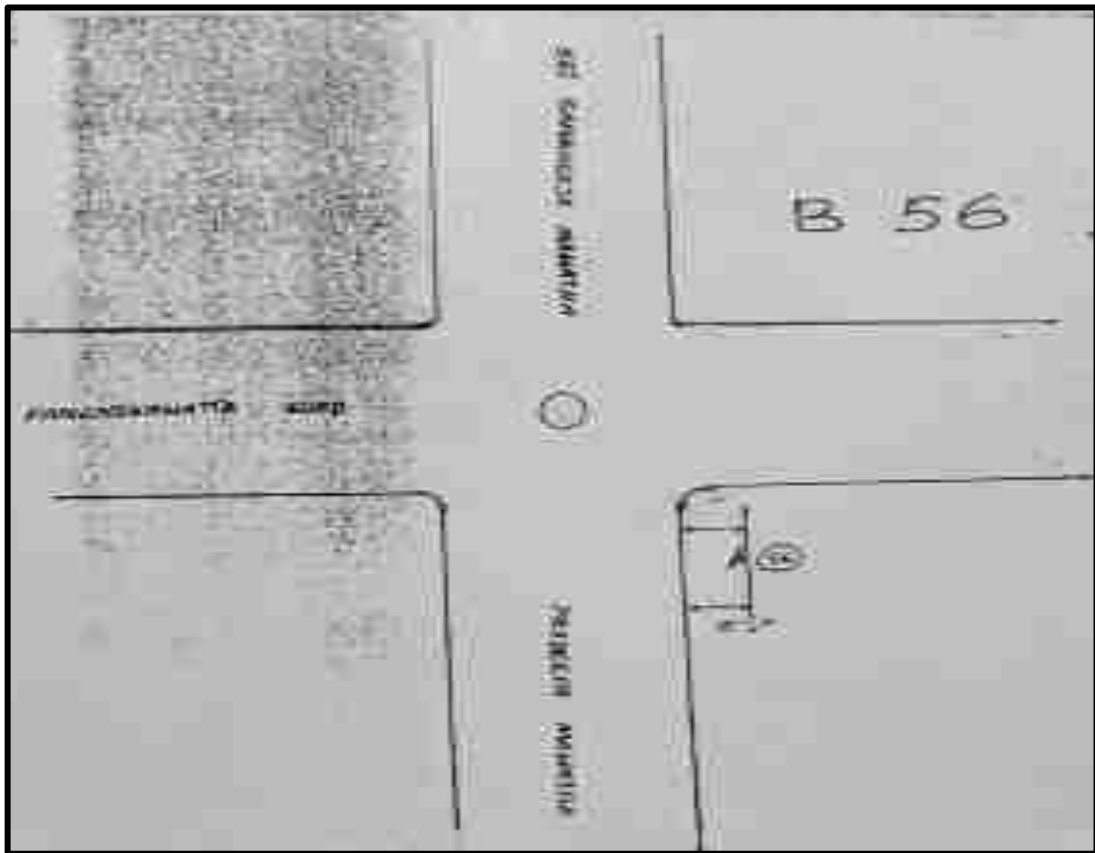
B - 55

Sri Sangaraja Mw (Panchikawaththa circle)

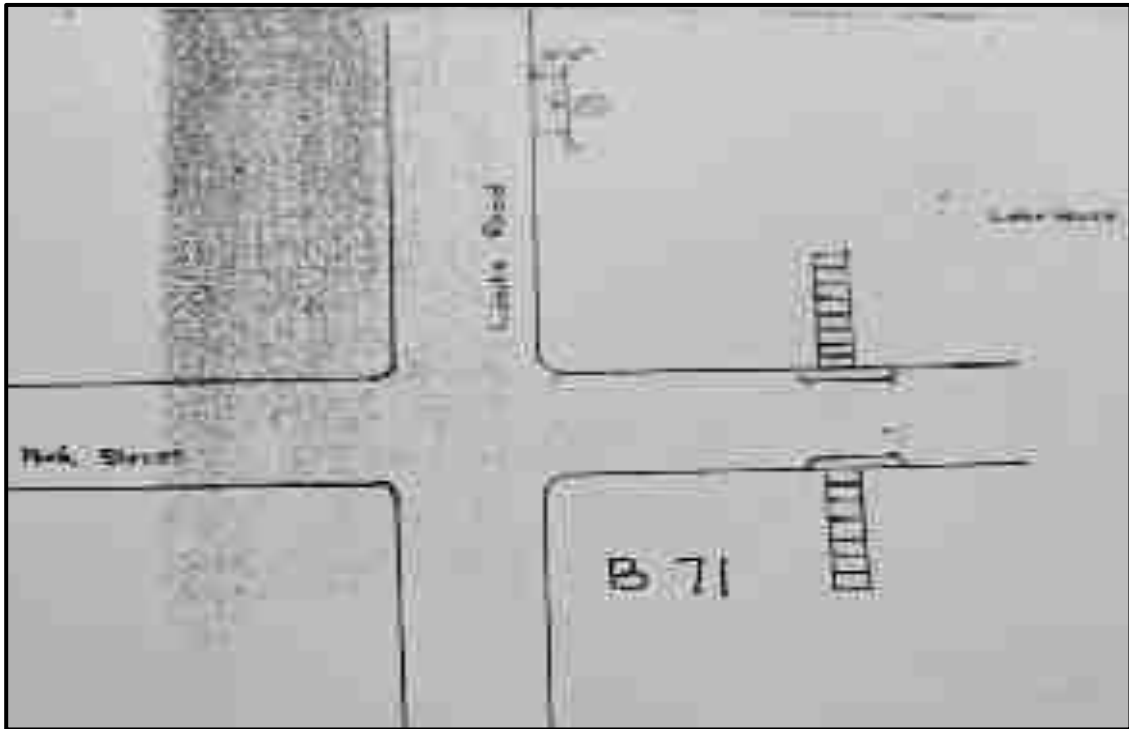


B – 56

Pradheepa Mw, near (Panchikawaththa circle)

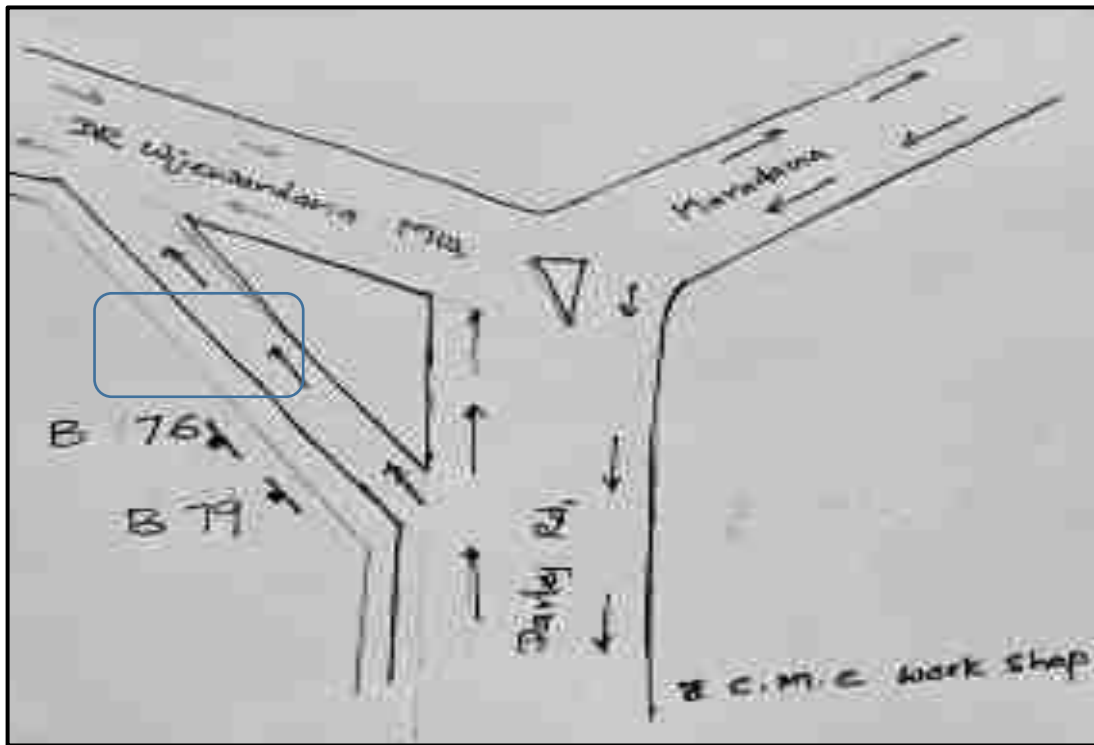


B - 71
Lotus Rd,



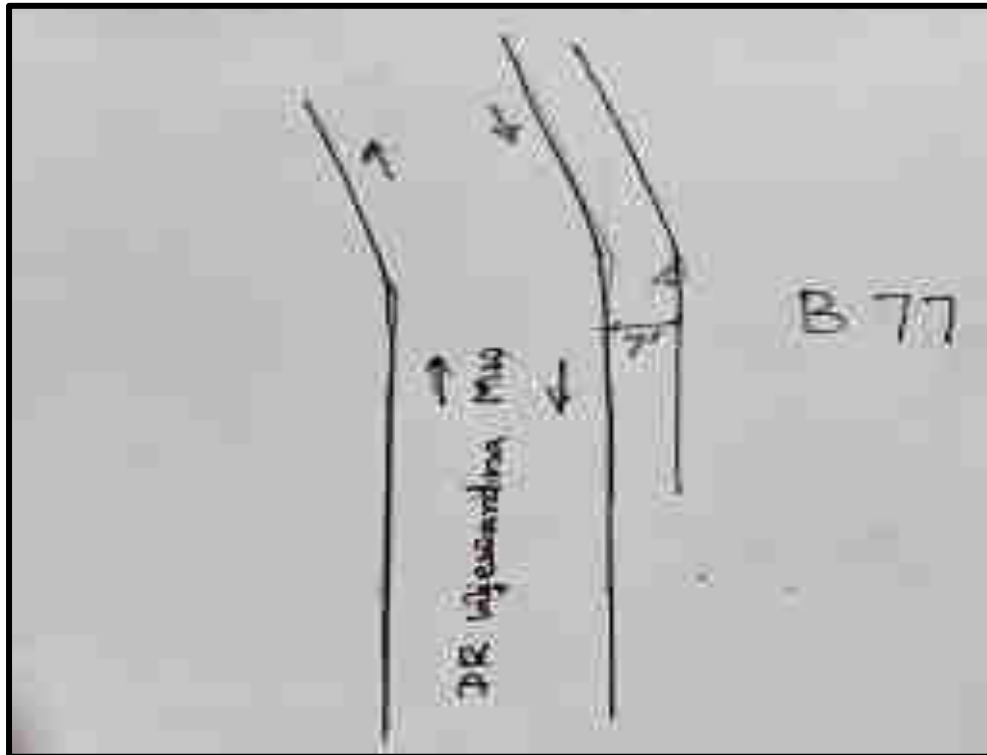
B - 76

D.R. Wijewardena Mw. Near CMC workshop circle



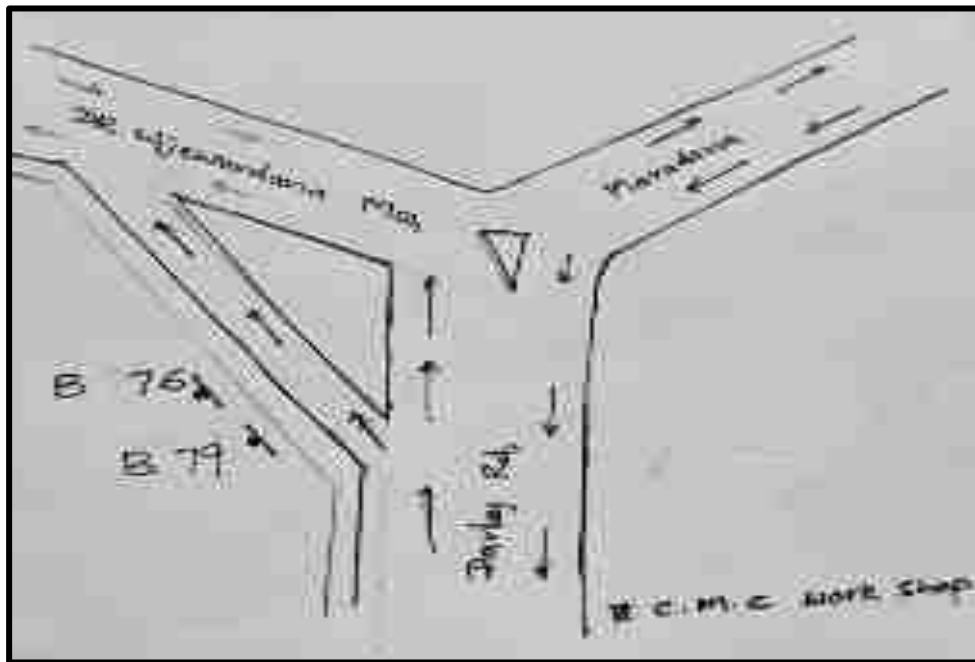
B - 77

D.R. Wijewardena Mw.



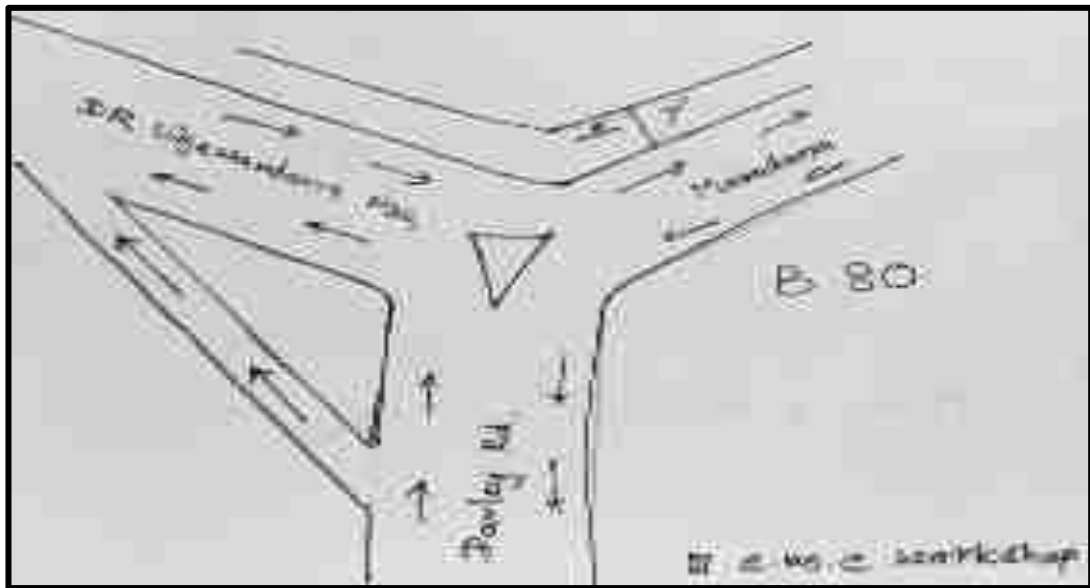
B - 79

D.R. Wijewardena Mw. Near CMC workshop circle



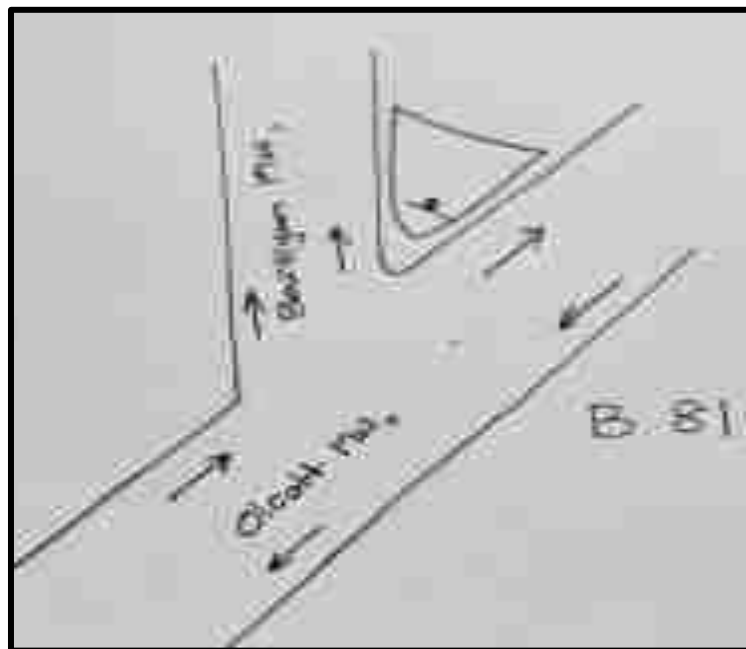
B - 80

D.R. Wijewardena Mw. Near book shop



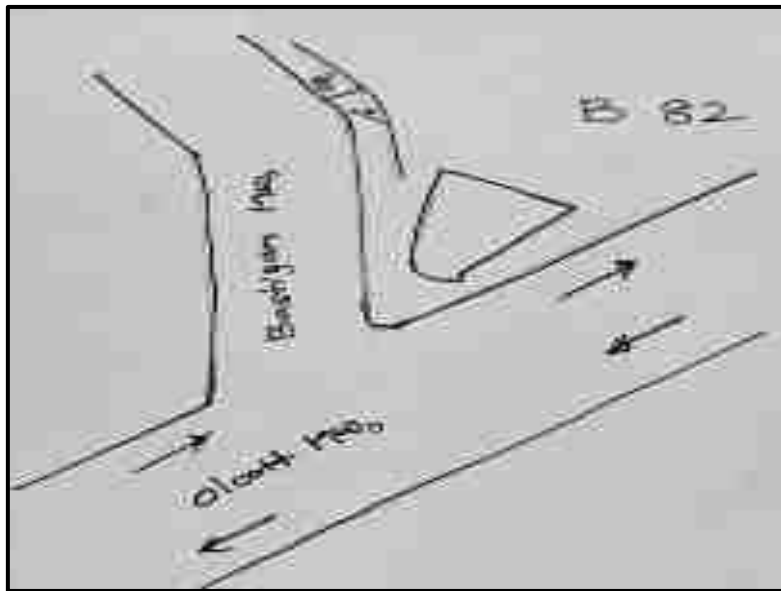
B – 81

Bastiyan Mw,



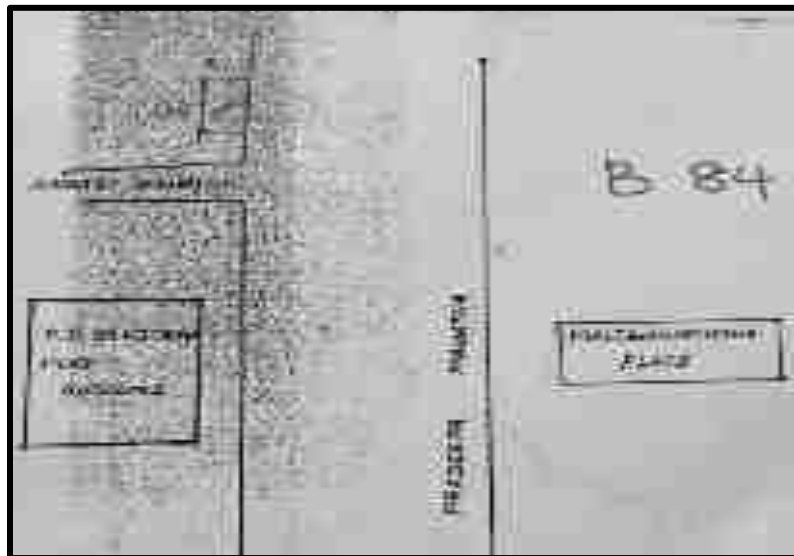
B - 82

Bastiyan Mw, in front of CMC toilet



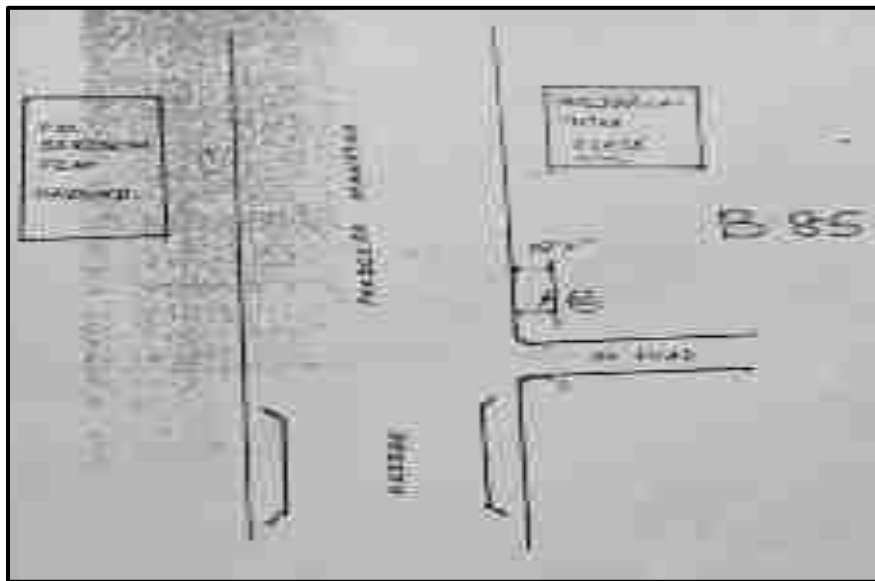
B - 84

Peraddepa Mw, near Maligawatta flats



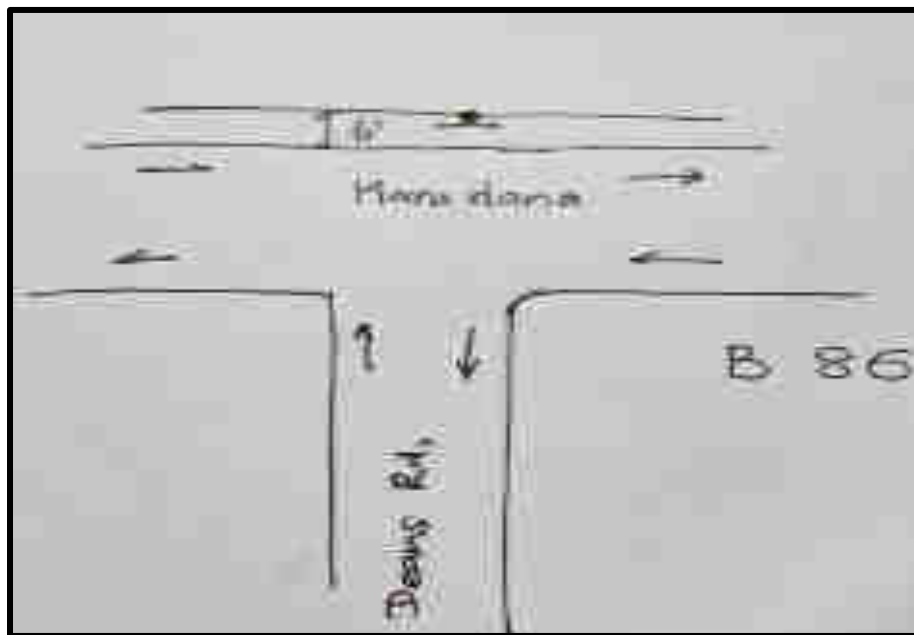
B – 85

Pradheepa Mw, near Maligawatta flats



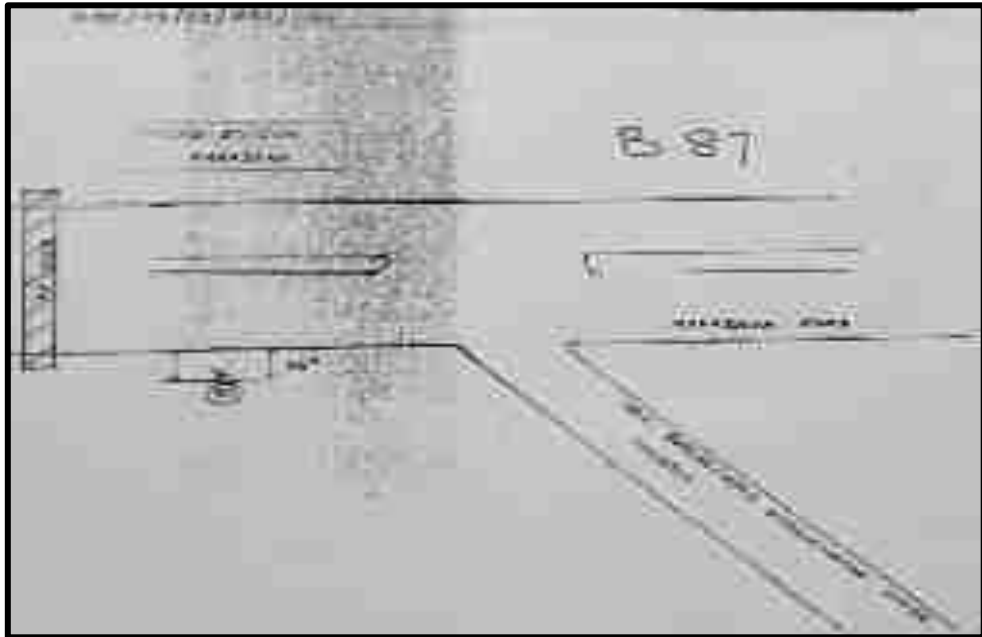
B - 86

Maradana Rd, Maradana police station



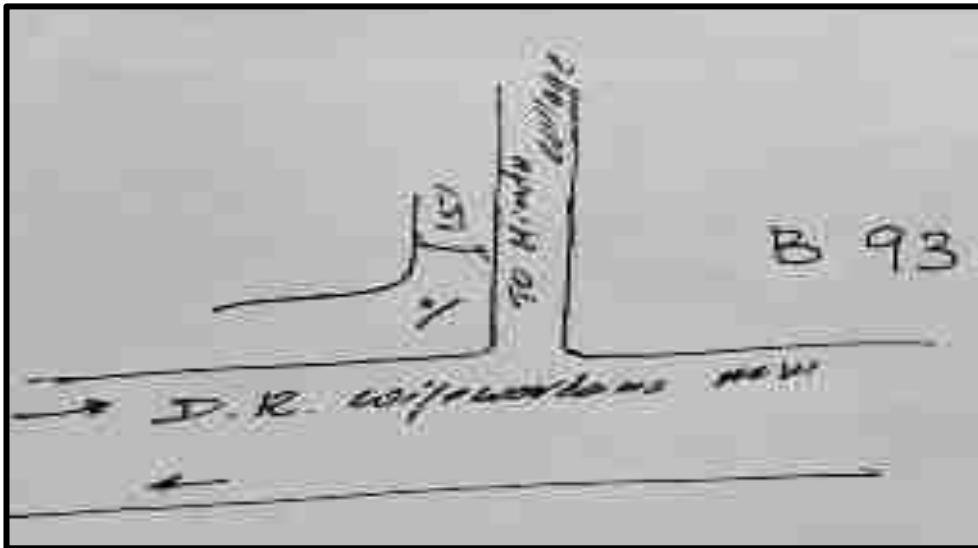
B – 87

Maradana Rd, near Zahira collage



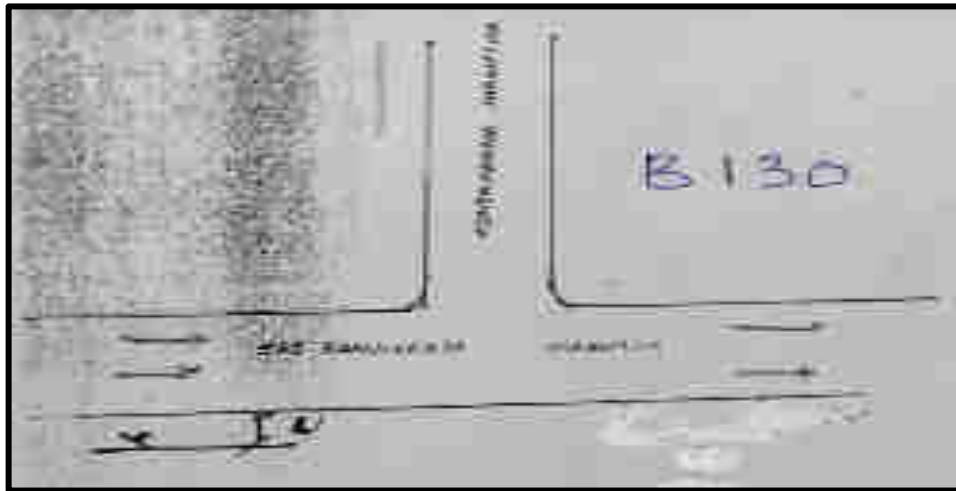
B - 93

D.R. Wijewardena Mw, near Hindu collage Rd,



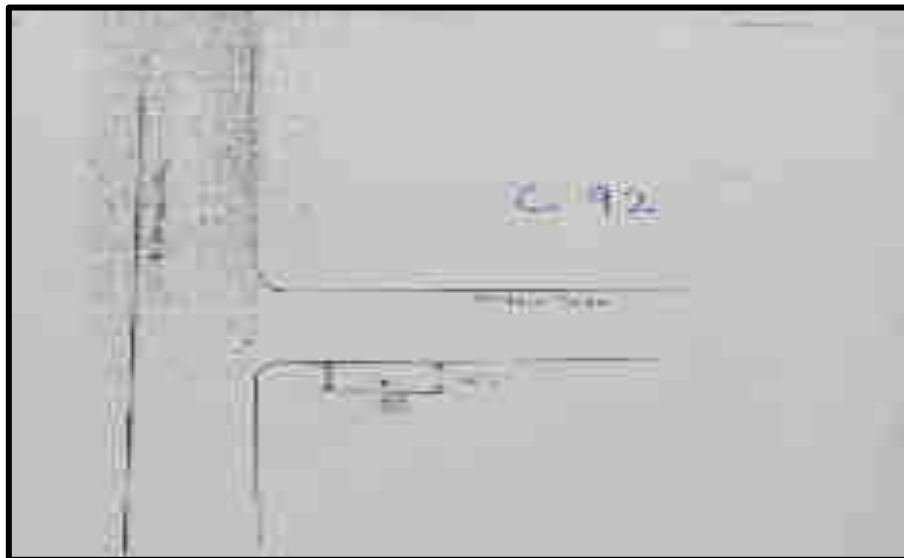
B – 130

Sri Sangaraja Mw, near Lankem building



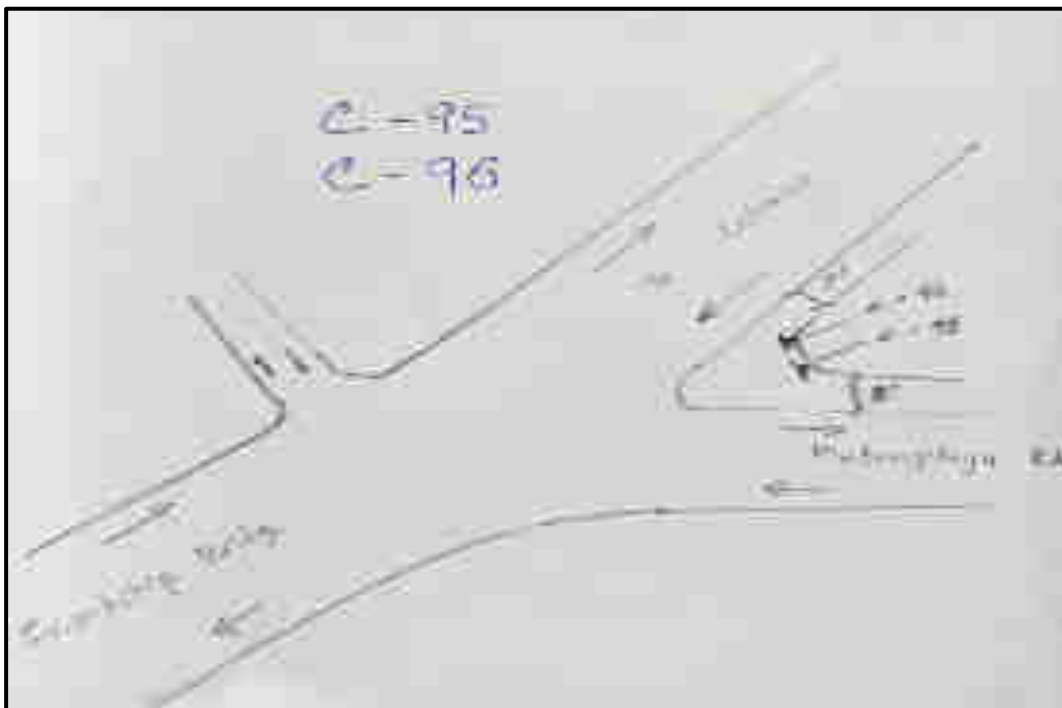
C - 92

Modara street (Ibbagewatta junction)



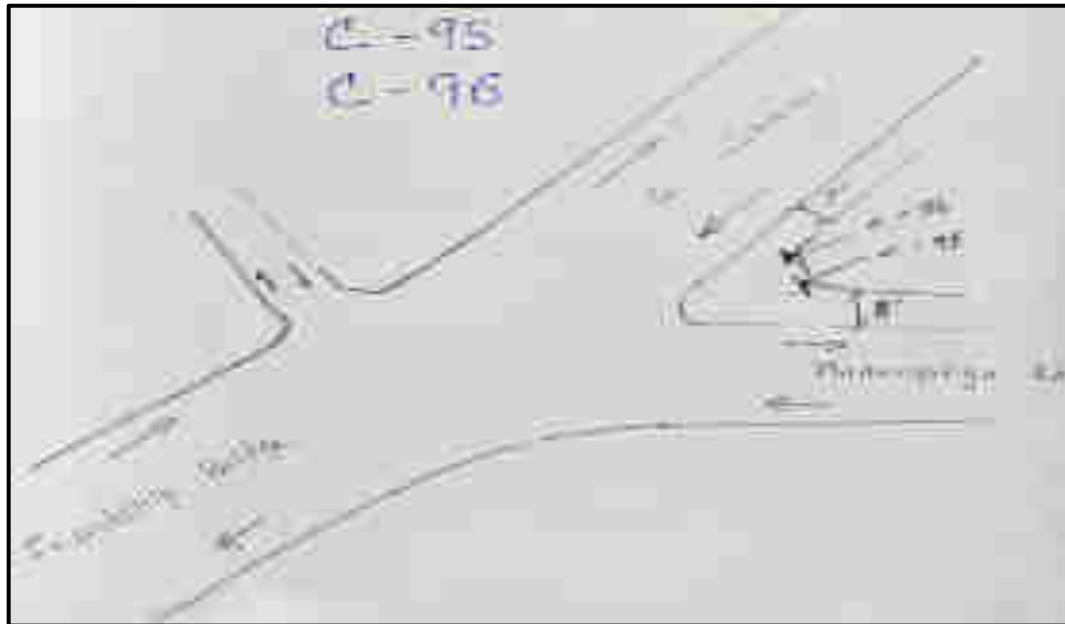
C - 95

Madampitiya Rd, Madampitiya junction



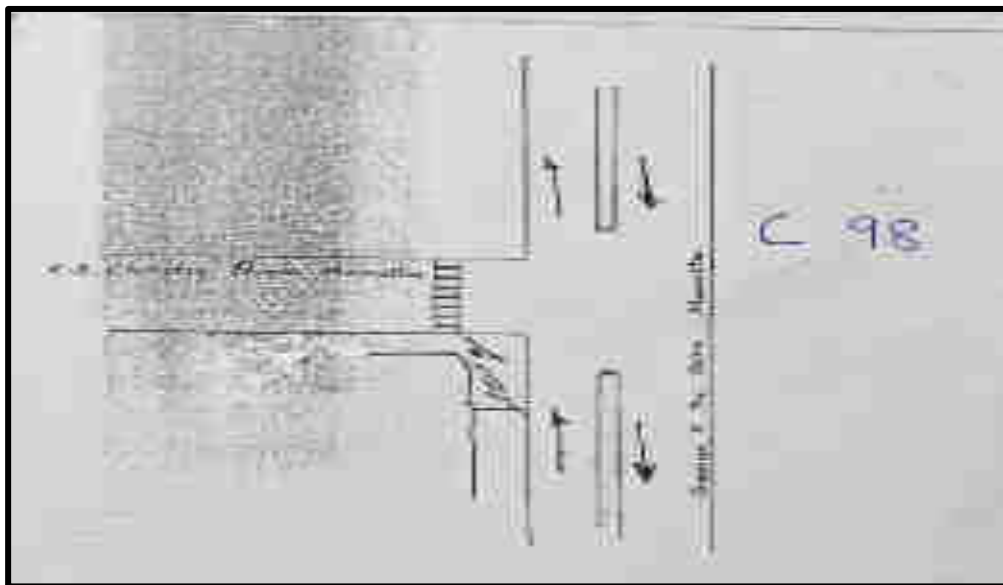
C - 96

Madampitiya Rd, Madampitiya junction



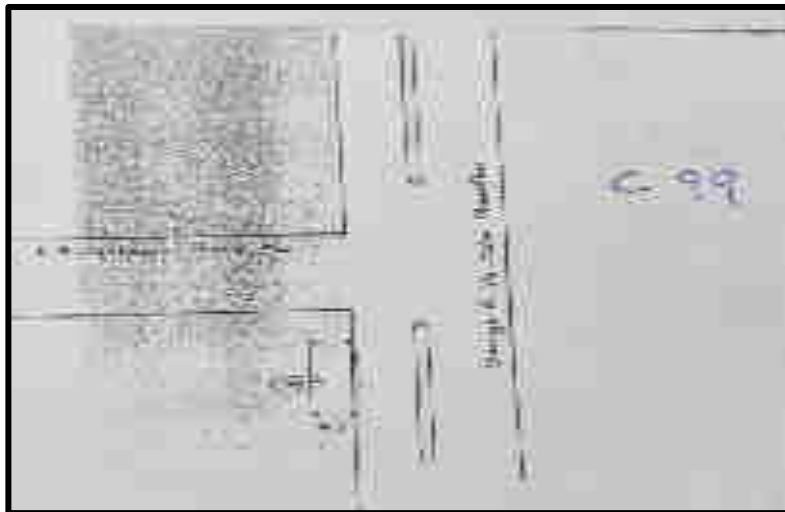
C - 98

K.B. Christi Perera Mw, near stature



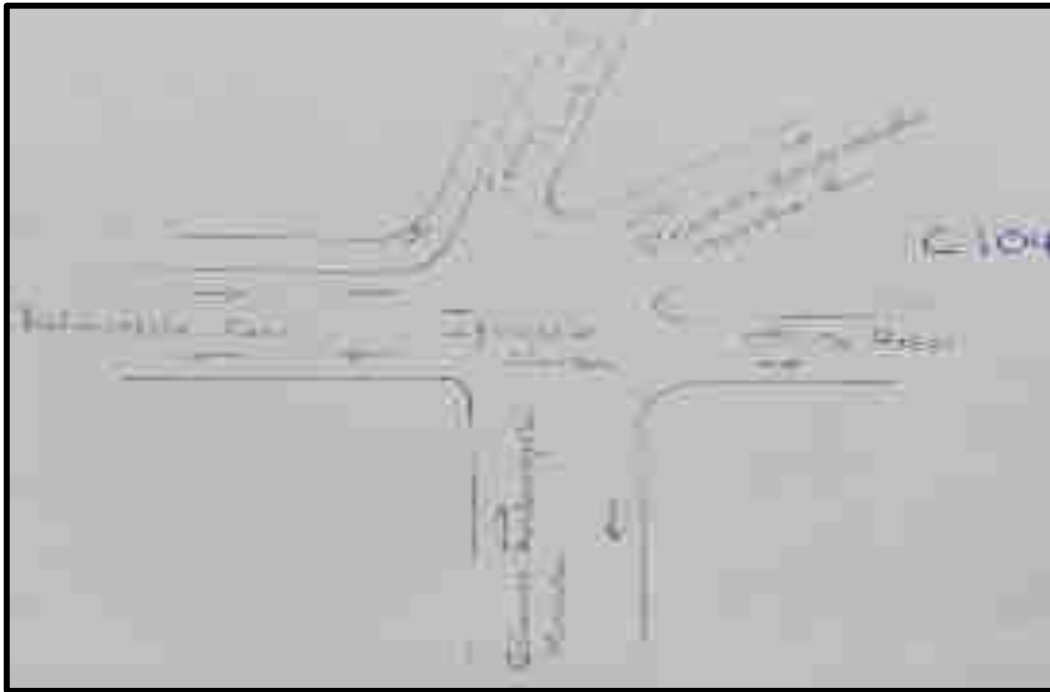
C - 99

George R Silva Mw, (near K.B. Christi Perera Mw)



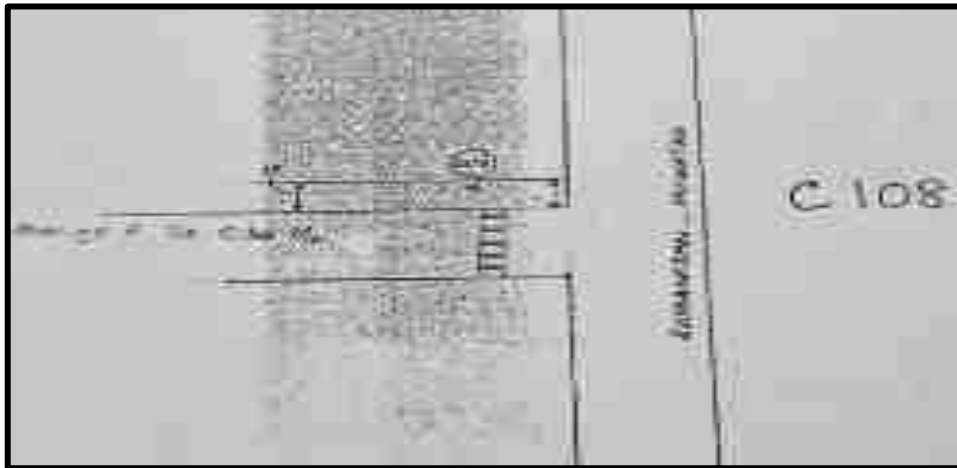
C - 104

Ingurukade junction near Joseph lane



C - 108

George R Silva Mw, near colour lights



C - 110

Madampitiya Rd, near Boo tree



C - 124

Madampitiya Rd, near clock tower

