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Data for the Proposal
Colombo Municipal Council
Request Proposal for Proposed improvement to Cotta Park under Privet Public Partnership
Bid number: ME/SR/BN/249/2021

1. The Employer is Colombo Municipal Council, Town Hall, Colombo 07
2. The Proposal Consists of Request for Proposal for Proposed Improvements to Cotta Par Under Private Public Partnership. Located at- Cotta Road, Borella.
3. A complete set of Bidding Documents in English language
 - **may be purchased** by interested bidders from Projects Management Division of Colombo Municipal Council, Town hall, Colombo 7 on the submission of a written application to Municipal Commissioner, Colombo Municipal Council **till 10.00 hours on 18/11/2021** from 9.00 hours to 15.30 hours on any working day except Saturdays, Sundays and Public Holidays from 9.00 hours to 15.30 hours upon payment of a non- refundable fee of Rs. 5,400.00 (including VAT). The method of payment will be in cash or
 - **Download from the CMC website** (www.colombo.mc.gov.lk). Non-refundable bidding document fee of Rs.5,400 /- for each bid can be paid by following method. It is mandatory to attach the receipt / slip with the bidding document.
 - Any People's Bank branch to credit People's Bank, Town Hall branch, Acc No: 167-1-001-6-3169425.
 - Payment counters of following Municipal premises of Colombo city limit from 9.00 a.m. to 3.00 p.m. on week days.

District Office 04,:
No: 147, High Level Road, Kirulapone,
Colombo 06.

Drainage & Water Supply Division,
Maligakanda,
Colombo 10.
4. Each proposal should be submitted with the duly filled schedules 1,2,3,4 and 5 with the Complete drawings for each design, Specification and configurations for each component in

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designs and colours available, All delivery, assembly, installation and supervision costs must be included in the proposal. Each proposal shall be addressed to Municipal Commissioner, Colombo Municipal Council, Town Hall, Colombo 7 and deposited in the tender box at Municipal Secretary's Department, Town Hall, Colombo 7 on or before 10.00 hours on 19/11/2021. Late proposals and proposals sent by post will be rejected. Proposal will be opened soon after closing in the presence of the bidders or bidders' representatives who choose to attend. If this day is declared as a Public Holiday, bids will be closed at 10.00 hours on the following working day and opened immediately thereafter.

5. Proposal shall be valid up to 210 days **till 18/05/2022**
6. Each proposal should be accompanied by unconditional on demand security deposit of Rs. 100.000.00 **valid till 17/06/2022**. Security deposits for the proposals not been selected will be released as soon as the proposal selected approved by the General Council.
7. Selection of the proposal will be based on the assessment criteria mentioned in the documents.
8. The selected proposer shall be enter into the agreement with the Colombo Municipal council.
9. The amount of performance security is 5% of the total project cost based on the proposal and assessed by the TDRS division, Municipal Engineers Department.
10. Contract period is 3 years from the date of Award.

**Municipal Commissioner,
Colombo Municipal Council,
Town Hall,
Colombo 7.**

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REQUEST FOR PROPOSAL FOR PROPOSED IMPROVEMENTS TO COTTA PARK UNDER PRIVATE PUBLIC PARTNERSHIP

1. BACKGROUND OF THE PROJECT

The Colombo Municipal Council (CMC) is calling Proposals from qualified playground operators to design, provide, and maintain existing children playground at specified locations, as detailed in this Request for Proposals (RFP). The type and quantity of equipment desired varies by location. In general, the City is looking for unique play equipment with engaging features and high play value that will encourage physical activity and enhance skill development. Equipment design must meet the requirements specified.

The CMC intend to outsource to a Contractor herein after called as Developer to operate and maintain the existing children playgrounds and modifications at the specified children playground locations which will include demolition and removal of existing play equipment, removal of existing playground surfacing and/or sand, installation of compliant ramps, installation of compliant engineered surfacing, and installation of dedicated sand play areas. The selected contractors will be required to operate and maintain the selected playground and its equipment and to maximize the duration of playground operation.

Bidders are invited to submit Proposals for designs operate and maintain the existing children playground locations identified in this RFP. The type of playground equipment and number of same shall be decided based on the location by the Director Sports and Recreation. CMC will select one developer to provide equipment and materials for the playground as outlined in the request.

The proposed locations and the layout of the playground indicating the all infrastructure in the playground are attached in the Annexure I.

2. SCOPE OF PROJECT

This project consists of the operation and maintenance of children playground requires developer to design a play system that meets or exceeds standard applicable. The developer shall bear the costs of the play systems equipment, resilient surfacing, delivery charges, any discounts, and cost of operation and maintenance of installation. Also the detailed technical installation instructions and maintenance and operations manuals from the manufacturer shall be submitted the CMC in advance for approval. CMC reserve the right to select the system that is determined to be in the best interest. Design, warranty and quality are major considerations in the evaluation and approval process.

The aim of the project is to enter in to an agreement with a developer by considering the social and economic viability of the proposal to improve the existing Cotta Road playground at Sri Jayewardene Pura Mawatha Saarasavi Lane junction located as shown in the below.

The scope of the improvement shall essential be included with followings

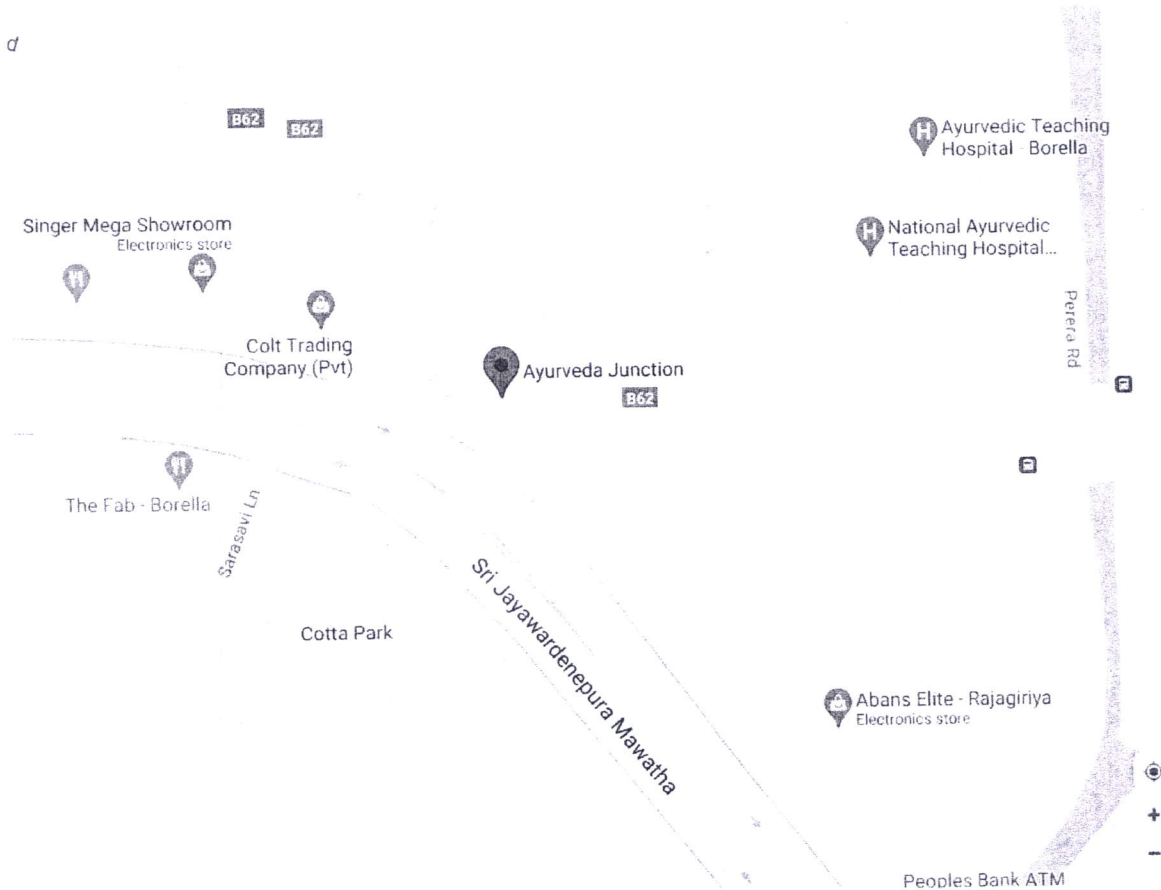
1. Preparation of a protective environment in a manner so as to suit the Child's mind
2. Ability to provide with activities necessary to the Child's body
3. Ability to provide with attractive environment suitable for the children with special needs

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4. Enhancement of the interrelationship between Children and their parent's guardian and so on
5. Application of modern technology
6. Should have been equipped with formal on infrastructure facilities
7. Fair and responsible propaganda
8. Management Constitution
9. Productivity in utilizing resources, land, presently constructed building and accessories
10. Maintenance of the beauty of the park
11. Possibility of using the night

d



The location of the Play Ground (Cotta Park)

Selected developer will be responsible for the design, provision and installation and maintenance of play equipment and grounds considering the following aspects.

1. Form of the Equipment
2. Assemble of the Equipment (Similar to something natural)
3. Tactile(Touch) experience of the equipment
4. Degree of context
5. Presence of Natural Elements (Plants logs, water, sand)
6. Natural view and green landscape

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3. PROPOSAL UNDER THE PROJECT

The following proposal shall be implemented under the participation of private sector and the details are mentioned below.

The above existing Cotta children park to be renovated according to the following guidelines.

1. All the Architectural proposals for the above park to be evaluated and approved by a team of Architects and Engineers before implementation.
2. Implementation process also to be done according to the previously approved drawings only.
3. Any implementation done, which are not according to the given approvals to be rejected and removed from the site.
4. All the renovations to be done without damaging the existing features of the park.
5. Any damage which happened to any existing features and repaired by the contractor at his own cost.

3.1 Existing Fence

1. Existing fence to be preserved by repairing and painting.
2. Kids friendly and attractive images to be displayed along the fence with necessary gaps.
3. Images material and fixing methods to be clearly described in the proposal.
4. Samples to be approved by project Architect before installation.

3.2 Gate on the Sarasavi Lane

1. Existing gate to be removed and replaced with new double swing gate. Ref. Image - A
Two numbers gate lamps to be installed in gate columns to match with the gate design.
2. Gate material - Steel or cast Iron.
3. All dimensions and materials to be properly detailed in the proposal drawings.

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4. Existing masonry gate posts may demolish and rebuilt according to the new proposals if necessary.

Re.f Image – A in the attached Annexure I

3.3 Security Hut

1. Existing Security Hut to be removed and replaced with a new security hut. A masonry construction to be preferred.
2. Dimensions 2m x 2m , only for one security person.
3. Proper roof and rain water gutters and down pipes to be installed.
4. Electrical supply with light points, plug points and ceiling fan is required.
5. Floor and walls to be properly finished.
6. Outer appearance of the security hut to be match with the existing surrounding and the proposed new multipurpose hall.
7. Proper drawing set for the proposed security hut , need to be submitted.
8. Approval to be taken from the relevant Municipal Engineers and Architects, before construction.

Ref. Image – B in the attached Annexure I

3.4 Single Story Multipurpose Hall

1. Existing building to be demolished and the new building to be located on the location of the existing building.
Purpose of the building -
Give space and facilities for the surrounding children to have on site education
Conduct religious and cultural activities and programs
Conduct Birthday Parties
Any special activities for kids
2. Approximate floor area of the building - 1100 sq.ft
3. Client brief of the building
4. Front large patio, Multipurpose hall, Office room, Pantry, Wash rooms, etc.
5. Outer appearance of the building to be match with the existing surrounding.
6. Proper drawing set for the proposed Multipurpose Hall, need to be submitted.

7. Approval to be taken from the relevant Municipal Engineers and Architects, before construction.

Ref. Image – C in the attached Annexure I

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3.5 Wash Room Block

1. Existing Toilet block to be demolished and the new building to be located on the location of the existing toilet block.
2. Client brief of the Toilet Block –Two numbers male and female Adult toilets with disable facilities and 02 nos kid's toilets
3. Proper drawing set for the toilet block to be submitted with all the electrical, plumbing and finishing detail.
4. Outer appearance of the Toilet Block to be match with the surrounding.

Ref. Image – D in the attached Annexure I

3.6 Pond

1. Existing Pond to be removed and the new Pond to be located on the location of the existing Pond.
2. Detailed drawings to be submitted having all the features detailed properly.

Ref. Image – E in the attached Annexure I

3.7 Lighting up of the park at night

1. Proposal for the lighting up the park at night to be submitted by the contractor with all the relevant details.
2. The proposal may include 10 ft tall garden lamp posts , lighting up of park trees, pathway lighting and any other decorative lighting.

Ref. Images – Fin the attached Annexure I

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3.8 Park Landscaping and maintaining

1. All existing play equipment to be preserved and maintained by doing regular repairs.
2. All internal paved pathways to be properly maintained.
3. Maintenance procedures and techniques with the relevant number of staff to be mentioned properly in the document.
4. Existing landscaping to be preserved.
5. New landscaping proposal to be submitted with all the necessary soft and hard landscaping elements.
6. At the end, the park should look very attractive with all the soft and hard landscaping developments.

Ref. Images – G in the attached Annexure I

3.9 Art Wall

1. A suitable wall area to be selected (20m long) , and convert it to an Art Wall, where kids can paint on their own.

Ref. Image – H in the attached Annexure I

4. PLAY SYSTEM SPECIFICATIONS

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines and specifications listed in this Request for Bids. Quality of equipment components, quality of design, play value, cost, and appropriateness to location and target demographic must be taken into consideration in the design of the play system.

Required items:

1. All play system elements must meet and/or exceed guidelines. All play systems must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.
2. Provide a minimum of one structure designed for ages 2 to 5. Structure must have at least two slides.
3. Structures should provide a variety of built-in activity panels.

4. Play system must include low maintenance artificial resilient surfacing material required minimum depth over play area requirements.
5. In the proposal, please provide a list of components proposed for the playground system. Include structure and component model numbers, materials, colour choices, protective area requirements, target age ranges and development levels, target play type or activity, estimated lifespan of equipment including manufacturers warrantee and any other relevant descriptive information.

5. COMPLIANCE, WARRENTY, INSTALLATIONSAND INSPECTIONOF PLAY GROUND

The play system assembly and installation will be provided and managed by the contractor. The contractor must provide direct supervision from manufacturer or provide qualified and certified representative familiar with playground installation. All tools and equipment required to install play equipment shall be provided by the contractor. A representative of the Supplier is required to conduct a post installation inspection of equipment upon completion to insure the proper installation of the equipment.

Warranty: Upon completion of installation, the Supplier must provide documentation attesting the equipment has been installed meeting all specifications thereby warranted by manufacturer. Additionally, it is the Supplier's responsibility to provide to CMC the manufacturer's warranty of installed equipment.

The bidder shall provide all the possibility of warranty certificate and frequency of inspections and periodic maintenance required along with tender documents.

All equipment must meet and/or exceed. Documentation of compliance must be provided to CMC with the Supplier's proposal. Any installations shall be approved by the CMC.

Basic Requirements:

- Play structures and amenities must be age appropriate with proper signage.
- All products shall bear the certificate of guidelines for Play Areas.
- All equipment and surfacing shall conform to current playground related standard.

6.PROPOSAL SUBMITTAL AND CONTENT

Proposals must include complete drawings for each design, specifications and configurations for each component in designs and colours available. The CMC reserves the right to reject any and all proposals with or without cause, and to accept proposals which it considers most favourable. All delivery, assembly, installation and supervision costs must be included in the proposal.

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The proposal process will consist of a written proposal, which shall include the following items:

1. The business model of the project shall be clearly mentioned by the Bidder. However, should not charge for use of Children Park (All facilities free of charge for the public)
2. An introduction containing the following information
 - a. A complete description of capability and history of the developer.
 - b. History of similar projects completed within the last three years, including cost and client contact information
 - c. A brief description of the proposed schedule including how the project would be organized and built.
3. Up to two (2) playground/equipment design proposals per location. For each design proposal, provide the following:
 - a. A scaled site plan showing the proposed equipment and relationship to existing equipment (if applicable).
 - b. Drawings and manufacturer's printed literature and specifications for each item or component of the modular equipment being proposed.
 - c. Proof of Manufacturer's Product warranty.
 - d. Proof of installer factory certification
4. Anticipated lead time for equipment construction and delivery.

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7. EVALUATION AND SELECTION PROCESS

Proposals will be evaluated by a Technical Evaluation Committee appointed to evaluate the bid received based on the following criteria:

The above Technical Evaluation Committee will review the written proposals and will determine the successful bidder. The proposal submitted in guidance with Annexure I will be evaluated. Evaluation of the proposals will be conducted, based on the following.

General

- The business proposal
- Responsiveness to the RFP and the criteria
- Proposed site equipment designs and concepts
- Originality and creativity
- Safety
- Accessibility
- Overall play value of the proposed design and equipment
- Durability and ease of maintenance of the proposed equipment
- Ability to meet established budgets (when applicable)
- Ability to put together a design and construction plan to perform all aspects of the project.

- Ability of proposed design to meet the requirements and comply with the requirement.

7.1 Technical Evaluation Metrics

The award will be made to the qualified Supplier whose proposal is deemed most advantageous to CMC all factors considered. Unsuccessful Suppliers will be notified in writing as soon as possible.

The project shall be sponsored project with a zero expenditure to Colombo Municipal Council. The attached drawings in Annexure I are the bottom guideline for the sponsors. The design proposals submitted by sponsors will be assessed under the following categories. Total assessment points will be 1000 and the minimum points to be considered for the final assessment will be 600 and below 600 points will not be considered.

Assessment criteria

The proposal evaluation team after receiving the bid should be consisted of five members and the composition should be as follows;

1. Two architects from Traffic Design and road safety Division Architects
2. An Accountant from Municipal Treasures department to evaluate the financial feasibility of proposal by the bidders
3. Representatives from the client's department nominated by the respective HOD

The proposal evaluation team will assess the proposals according to the following marking scheme individually and the recommendation shall be made to the highest points receiver [average of five members].

Assessment fields and points

Item	Description	Max. Points	Awarded Points
01	Concept	200	
02	Social Aspect	200	
03	Practicality	200	
04	Durability and maintenance	200	
05	Investment	200	
	Total	1000	
	Return expectation of the sponsor	[300]	[]
	Net points		

7.2 Award of the project

The technical proposal shall be evaluated by a Technical Evaluation Committee and awarding of the project shall be subjected to the recommendation of the Standing committee on Finance and the approval of the General Council of Colombo Municipal council.

8. Termination of the contract between the CMC and Developer

A monthly joint inspection in addition to the regular inspection by the Director Sports and Recreation of the Colombo Municipal Council or any other team or individual assign by the same or the management of Colombo Municipal Council shall have the right to produce reports of the performance of the work against the scope of work and found to be in noncompliance to the conditions laid down above or the general law of the country shall be terminated by giving one month notice. The all immovable and movable assets within the playground is property of the Colombo Municipal Council and shall not be allowed in any case to remove or take away from the playground premises. The developer shall have no authority to take any of the assets or part of it and CMC shall not grant permission for the same as all such property shall meant to be the property of the public. Unlawful removal of any of the material brought to the playground as per the approved proposal shall be property of the CMC even after the termination of contract between CMC and Developer.

9. Financial Model of the project

The operation of the existing digital advertising panel under this project also shall be functioned under the by law and other council regulations established by the CMC in time to time if that is also to be included in to the business model. The matter has to be referred to the advertising committee and the financial model of the project shall be based on the feasibility analysis by Municipal Treasurer under the stipulated guide lines.

10. Implementation

The implementation of the project shall be completely depending on the economic feasibility of the project based on business model under the selected bids.

SCDULES TO BE SUBMITTED BY THE BIDDER

The aim of submission of the following schedules shall be to obtain the information of Bidders using given formats and where no formats are specified, free format can be used. The developer shall provide all the information sought under this Request for Proposal. The Client will evaluate only those Proposals that shall be received in the required formats and complete in all respects

1. General Information Sheet shall be used to provide the corporate/registered/home office address, business address, telephone numbers, fax numbers, E-mail and cable address shall be submitted.
2. Bidders experience in similar nature of projects shall require to be submitted as given in the format
3. The financial status of the bidder shall be submitted in the separate format below
4. Experienced and qualified individual staff shall provide strictly as per format given below for both individual firms and Joint Ventures.

Schedule 1: General Information Sheet for an individual Firm

Company legal name	
In case of JV (Joint Venture), legal name of each partner	
Country of the Firm	
Year of start	
Company legal address in country of constitution	
Authorized representative (Name, Address, Telephone numbers, Fax numbers, e-mail address)	

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Schedule2: General Information Sheet for a Joint Venture(JV)If applicable

The information of each member of a JV shall be furnished in in this form

Company legal name	
JV Partner's legal name	
JV Partner's country	
JV Partner's year of commencement	
JV Partner's legal address in country of origin	
JV Partner's authorized representative information in employer's country (Name, Address, Telephone numbers, Fax numbers, e-mail address)	

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Schedule 3: Experience of Firm in similar nature projects

List of Contracts showing experience of the firm in the field of **operation and management of children playgrounds** of similar scale

Sl. No.	Project Name	Project Period	Contract Identification and Title	Name, address, email, phone, fax and web address of Employer	Total Contract Amount in RS Million	If partner in a JV, specify participation of total contract amount		Brief Description of the work
						Total	Percent of Total	

Bidder shall submit the completion certificate as evidence for the above information. Such evidence shall be in client's letter head indicating address, telephone, email, web address and fax numbers of the clients and shall include the name of the project, name of the employers, description of work, duration of project and contract amount.

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Schedule 4: Financial Situation of Firm

The following shall be used by each Bidder or member of a JV for providing information

Description	Year 1	Year 2	Year 3
1.Total Assets			
2.Current Assets			
3.Total Liabilities			
4.Current Liabilities			
5.Profits Before Taxes			
6.Profits After Taxes			
Net worth(1-3)			
Working Capital (2-4)			

Please attach the documents listed below under the schedule 'Financial Situation of Firm'

Attached are copies of the audited balance sheets, including all related notes, and income statements for the last three years, as indicated above, complying with the following conditions.

- All such documents reflect the financial situation of the firm or partner to a JV, and not sister or parent companies.
- Financial statements must be audited by a chartered accountant.
- Financial statements must be complete, including all notes to the financial statements. Financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

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Schedule 5: Average Annual Turnover (Calculated as certified payments received for contract in progress or completed) for last 3 years

The following format shall be used by each firm or member of a JV in case of providing above information.

Average Annual Turnover			
Sl. No.	Year	Certified Payment (in Currency of contract) Exchange Rate	Rs Million Equivalent
Average Annual Turnover:			

Please attached the payment certificates

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Schedule6: Details of Available Staff

The firm shall provide the list of permanent staff to meet the requirements. The data on their experience shall be supplied using the Form below.

Sl .No.	Description	Total Nos.	Period of Service	
			Less than 5 years	5 years and above
1.	Total number of Staff :			
	Permanent:			
	Casual:			
2.	Number in Management Level			
3.	Number in Operational Level			
4.	Number of Staff shall be allocated for this project on permanent basis			
	Permanent:			
	Casual:			