



COLOMBO MUNICIPAL COUNCIL  
MUNICIPAL ENGINEER'S DEPARTMENT  
REGISTRATION OF CONTRACTORS FOR THE YEAR 2022

**DUPLICATE**

Applications are received by me from contractors for registration in Colombo Municipal Council for the year 2022. Contractors of under Mentioned Categories who wish to register in Colombo Municipal Council are eligible to submit applications.

1. Building Construction Contractors of **CIDA C** grade.
2. Water Supply and Drainage Contractors of **CIDA C** grade.
3. Storm Water Drainage Contractors of **CIDA C** grade.
4. Aluminum & Finishes Contractors of **CIDA SP/F** grade.
5. Floor ( Roads ) Finishes Contractors of **CIDA SP/F** grade.
6. Landscaping Contractors of **CIDA SP/F** grade.
7. Electrical Installations ( Low Voltage / Medium voltage ) Contractors of **CIDA EM** grade.
8. Waterproofing Contractors of **CIDA SP** grade.
9. Contractors of Supplying & Installing monumental sculptures ( of Marble , Granite , Terrazzo, Concrete etc. ) **CIDA** grade is not necessary.

Those who submit Applications shall possess a valid registration in Construction industry Development Authority (**CIDA**) at no. 123 Wijerama Mawaha, Colombo 07. ( For 01 to 08 above ) And a valid business registration certificate Colombo Municipal Council has the right to call tenders from the registered Contractors up to Rs. 50,000 under shopping procurement category as per Standard By-Laws of Colombo Municipal Council of the Extraordinary Gazette Notification No 2245 / 30 dated 17.09.2021 part v 3 ( a ) and 3 ( b ) tender procedure. However, when necessary to enhance competitiveness, Colombo Municipal Council always has the right to go on open Tenders in newspapers for projects of any value.

Relevant application forms could be purchased on a request made on a business letter head from the Projects Management Division of Municipal Engineer's Department at town hall, Colombo 07 or down load from CMC website on a payment of Rs.1080.00 ( inclusive of **VAT** ) in cash as non-refundable form fee. Fee of registration of Rs.2000.00 for each Category will be levied in advance and a Photocopy of the receipt of payment shall be submitted along with the Application. The registration fee will be refunded to the applicants who will be disqualified for registration. Applications will not be issued for Contractors who have been declared as defaulters by Colombo Municipal Council.

Duly filled application forms along with the supporting documents shall be posted under registered Cover to Director Engineering ( Projects ), Colombo Municipal Council, Town Hall, Colombo 07. To reach the office on or before 31 of March 2022 "Registration of Contractors for the year 2022" shall be written on top left-hand corner of the sealed envelope.

Applicants will be called for an interview to verify the details mentioned in the Application Originals and true copies of all the certificates / documents supporting the Application shall be Submitted at the interview. Further particulars could be obtained from the Deputy Director Engineering ( Contracts ) at telephone 011-2675591 of the Projects Management Division of Municipal Engineer's Department.

Roshanie Dissanayake – Attorney at Law  
Municipal Commissioner,  
Colombo Municipal Council,  
Town Hall,  
Colombo -07

**COLOMBO MUNICIPAL COUNCIL**  
**MUNICIPAL ENGINEERS' DEPARTMENT**

**Application For Registration as a Contractor in Colombo Municipal Council For Year 2022**

1. Name of the Applicant :  
In block letters, as appeared in the  
CIDA Registration Book and  
Business Registration Certificate

2. a.) Registered Address :

b.) Mailing Address :

c.) Contact Telephone/Fax Nos : :

d.) E-Mail Address :

3. CIDA/Non CIDA Categories & Grades Applying for Registration	Category	Grade
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

4. Dates of Expiry of your CIDA Registration for categories applied.	Category	Date of Expiry
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5. Give name(s), Designations,  
Educational & Professional Qualifications  
of Your Technical Staff (Attach true Copies  
of the Certificate of Highest Qualifications

**DUPLICATE**

6. Name (s),& Designations,  
Educational & Professional Qulifications  
of your Engineers ( Attach true copies  
of the certificate of Highest Qualifications)

7. Details of Projects completed & ongoing Projects :  
(From 2017 to 2021)  
(Documentary proof to be furnished)

Name of the Project	Contract Price	Name of Client	Has the work been Satisfactorily Completed
1			
2			
3			
4			
5			
6			
7			
8			

Note: Copies of certificate of Completion issued by the client should be attached for completed project s.

3. Availability of Bank Security up to  
Rupees (state amount) and name :

of Banker (Submit Documentary Proof)

9. Cash security available up to Rupees  
(state amount ) and name of Bankers :  
(Annex letter of Authority addressed to  
your Banker to seek the details of Financial stability)

10. Description of Vehicles, Machinery and  
Equipment that you Possess :

( Annex the Full Details)

11. a.) Please declare the names of  
Individuals, Partners, in case of a Firm  
an Individual Registration :

b.) Please furnish a photo copies of  
Business Registration Certificate and :  
Memorandum of Articles of Association  
in case of a Company

12. Receipt Number & date of Payment of :  
deposit to be made for registration

I certify that the above particulars furnished by me are true and accurate to the best of my knowledge and in case of proof of faulty information, I Know that my registration will be cancelled. I also know that Evaluation committee has the right to accept or refuse my application for registration on judgment of the above particulars furnished.

Date: .....

.....  
Signature of Applicant